

January 2018-General Meeting

Wednesday, January 10, 2018 8:10 AM

STAFF COUNCIL MEETING AGENDA

8:30 am *Call to Order* **Dea Marx, Chair**

- **Staff Council General Meetings are hosted live via WebEx.
WedEx Participants: Heather Swanson, Shana Malone, Yolanda Branch*

8:35 am *Minutes Approval* **Jessie Riggs, Secretary**

Secretary Notes: Passed unanimously

Treasurer's Report **Breann Branch, Vice Chair**

Secretary Notes: No expenses posted in December, receipts have not posted yet, current total in the budget \$25,127.35. Other Staff Council's do not receive funding from their university.

Dea- ISAC updates: moving toward 1.5 hour meetings every month. Working toward creating equity for all staff councils in the system. Potential for a coupon book for new staff employees

8:40 am *Climate Survey Focus Groups* **Dea Marx, Chair**

Secretary Notes: Personal plea to spread the word of the next two weeks will be receiving a call to participate in staff focus group. There are plans in the works to address concerns from the climate survey. Will get people from all levels of staff employment (1 hour 15 minutes). Please spread the word. Send names to Dea or Kimberly

8:50 am *Vote on Bylaw* **Liza Hughey, Vice Chair of Membership**

Secretary Notes: No questions or feedback, Passed unanimously, gives the new board 3 months to shadow the current executive board

9:00 am *Position Blurb/Nominations* **Executive Board**

Secretary Notes:

Chair: exec board meeting, general meeting, 5 -50 emails during the month, good opportunity to learn a lot of the university (university budget committee, advisory committee), ability to connect with many colleagues across campus, sit on ISAC meetings, you will be known,

Vice Chair: Service oriented, supporting role for the chair and other executive members, step in when the chair needs assistance, can be the background person, 8-10 hours a month, time management is key, opportunities to sit on high level committees

Vice Chair of Communication: 6-8 hour monthly commitment, chair the Communications committee, send out communication to all staff, ability to be organized, sending out the newsletter, being able to respond to requests in a timely manner, outside committees (1-2 hours per month),

Vice Chair of Membership: 2 year position, interact with staff on all levels, main role is to facilitate filling and appointing new council members from the different areas of campus, sit on one chair, outreach to staff members, 6-8 hours a month, liaison for committee chairs,

Treasurer: Lot of background work, reconcile of receipts and budgets, would have some heavy months and some easier months.

Secretary: Take the notes during committee, executive and general meetings. Prepare the room for general meetings, run the WebEx during general meeting, make new table tents when needed, keep record of the minutes and agendas.

Jan 24th deadline for nominations to riggsjd@umkc.edu

9:20 am *Staff Awards* **Liza Hughey, Vice Chair of Membership**

Secretary Notes: Sent out the staff awards last week (January 4th, 2018), please vote as soon as you can, we blacked out the person's identifying information. The deadline is the 22nd of January. Liza will send a reminder email next week.

9:25 am *Old Business* **Staff Council Members**

Secretary Notes: Did not find anyone to head the charity event for US Virgin Islands from recent hurricanes, do we wait, pass it off to the events committee, do we do a local charity? All ideas are on the table,