

# Staff Council Meeting Minutes from Wednesday, January 9, 2013

9:00-10:00 a.m. – Student Union 302



**Attendance (23):** Selena Albert, Anne Allen, Anna Aquino, Jessie Baker, Marlana Dickerson, Cyndi Ferguson, Elgie Garner, Carla Heins, Ashley Ismert, Stancia Jenkins, Kaye Johnston, Lori Laster, Alicen Lundberg, Lyndsey Magrone, Katey Mairs, Maya Mapp, Terrence McKelvy, Sarah Mills, Polly Prendergast, Kevin Sansberry, Lorelei Sells, Noelle Seufert, Sheri Volpe

**Absent (7):** Amy Brost, Jeff Heckathorn, Kim Johnson, Lisa Paschang, Julie Silkman, Jessica Trahan, Deonna White

**Guests (3):** Mary Cleveland, Kristin Pitts, Velda Robins

- I. **Call to Order** – Kevin Sansberry
- II. **Presentation of November Meeting Minutes & Treasurer's Report** – Alicen Lundberg
- III. **Approval of November Meeting Minutes**
  - a. Approved by consensus
- IV. **Special Guest: Bob Simmons, Associate Vice Chancellor - Administration**
  - a. Overview of steps made in decision process for Tiered Parking
  - b. Tiered Structure:
    - i. Less than \$34,999 - \$40/month
    - ii. \$35,000-\$46,999 - \$47/month
    - iii. \$47,000-\$64,999 - \$52/month
    - iv. \$65,000-\$99,999 - \$56/month
    - v. Over \$100,000 - \$59/month
  - c. Tiered Parking Structure to go into effect with summer renewals in May
  - d. Salary will be frozen in April for rates renewed in May
  - e. No increases next year to one day permits, meters, or violations
  - f. Question about parking at Hospital Hill: Children's Mercy Hospital pays for parking in UMKC structure; School of Dentistry patients would have better parking if faculty/staff parked in structure
- V. **Special Guest: Carol Hintz, Associate Vice Chancellor – Human Resources**
  - a. Discussion stems from the student initiative for a tobacco-free campus
  - b. Benefits program – 91% of eligible employees participate, university covers 75% of employee costs, and \$295 million is the cost per year for the university
  - c. The healthier we are, the lower the costs
  - d. Consider participating in Healthy for Life Wellness incentive program (\$100 for completing a health screening, personal assessment, and exercising 240 min/month – last is new this year) – only about 30% of people participated last year, lower than goal
  - e. Questions:
    - i. Why add exercise if looking to increase participation? Important factor in wellness and stemmed from feedback and results from last year
    - ii. Could rates be reduced at the gym? Rates are fairly low already and the rec is student-focused. Discounts also available through the YMCA.
    - iii. Why are smoke cessation drugs not covered? Will look into.
    - iv. Consider making incentives driven more by personal goals? Will look into. Program may change over time due to participant feedback.
- VI. **Open Discussion about Internal Resources Database – tabled for future discussion**
- VII. **Special Guest: Cassie Molitoris, Director of Sales – UMKC Athletics**
  - a. Tuesday, January 22, special Faculty/Staff Roos Dinner & Game
  - b. Free tickets for Staff Council members, \$10 for dinner
  - c. Questions:
    - i. Family/friends? Same price when ordered by UMKC employee
- VIII. **Future Business**
  - a. Mind-Body Connection
  - b. Laurie Goldstein, Healthy for Life
  - c. Relay for Life
  - d. Open Discussions for Staff Appreciation Day and Professional Development Internal Resources

## Staff Council Meeting Minutes from Wednesday, February 6, 2013

9:00-10:20 a.m. – Plaza Conference Room



**Attendance (22):** Selena Albert, Anne Allen, Jessie Baker, Mary Cleveland, Cyndi Ferguson, Elgie Garner, Carla Heins, Ashley Ismert, Stancia Jenkins, Kim Johnson, Kaye Johnston, Alicen Lundberg, Katey Mairs, Maya Mapp, Lisa Paschang, Polly Prendergast, Kevin Sansberry, Noelle Seufert, Julie Silkman, Jessica Trahan, Sheri Volpe, Deonna White

**Absent (7):** Amy Brost, Marlana Dickerson, Jeff Heckathorn, Lori Laster, Lyndsey Magrone, Terrence McKelvy, Lorelei Sells

**Guests (2):** Jenea Oliver, Lee Washington

- I. **Call to Order** – Kevin Sansberry
- II. **Special Guest: Chancellor Leo Morton, via video feed**
  - a. Update on athletics, confidential report
- III. **Presentation of January Meeting Minutes & Treasurer's Report** – Alicen Lundberg
- IV. **Approval of January Meeting Minutes**
  - a. Approved by consensus
- V. **Special Guest: Provost Gail Hackett**
  - a. Update on Strategic Plan
    - i. Tim Wolfe called for strategic plan at system-level, UMKC already had
    - ii. Phase one – Student Success Center, University College (undecided students who have had lower rate of retention), Diversity, Research
    - iii. Goal: grow enrollment to 20,000 students by 2020
      1. Hiring Associate Vice Provost for Distance and Online Learning
    - iv. Various working groups formed to study and make recommendations about different strategic goals
    - v. Prioritizing next step
  - b. Video about future of higher education: <http://epic2020.org/>
    - i. Free, online education becoming more available
      1. Massive Open Online Courses (MOOC's)
        - a. Khan Academy
        - b. Udacity
        - c. TedEd
        - d. MITx
      2. Financial issues, verification and assessment solutions needed
    - c. Activity – put stickers on the posters one feels represents the most important issues that will impact education
- VI. **Special Guest: Scott Laurent, Chancellor's Diversity Council**
  - a. Formed to investigate best practices in coordination with Strategic Plan objective to embrace diversity
  - b. Committee is looking to form some focus groups and perhaps town hall meeting
  - c. Information available on website: <http://info.umkc.edu/strategicplan/>
  - d. Email input to Council at [UMKCdiversityincludesme@umkc.edu](mailto:UMKCdiversityincludesme@umkc.edu)
- VII. **Open Discussion about Staff Appreciation Day**
  - a. Each committee will be involved
  - b. Spring Service Day could be opportunity to get word out – April 24 (raindate: May 1)
- VIII. **Announcements**
  - a. Email Maya at [staffcouncil@umkc.edu](mailto:staffcouncil@umkc.edu) if you are interested in serving on Nominations & Elections task force
- IX. **Future Business**
  - a. Open discussion on diversity

## Staff Council Meeting Minutes from Wednesday, March 6, 2013

9:00-10:00 a.m. – School of Medicine, Theatre B



**Attendance (15):** Jessie Baker, Amy Brost, Mary Cleveland, Marlana Dickerson, Cyndi Ferguson, Elgie Garner, Carla Heins, Ashley Ismert, Kaye Johnston, Alicen Lundberg, Maya Mapp, Kevin Sansberry, Lorelei Sells, Julie Silkman, Deonna White  
**Absent (13):** Selena Albert, Anne Allen, Stancia Jenkins, Kim Johnson, Lori Laster, Lyndsey Magrone, Katey Mairs, Terrence McKelvy, Lisa Paschang, Polly Prendergast, Noelle Seufert, Jessica Trahan, Sheri Volpe  
**Guests (0):** None

- I. **Call to Order** – Alicen Lundberg
- II. **Presentation of February Meeting Minutes & Treasurer's Report** – Alicen Lundberg
- III. **Approval of February Meeting Minutes**
  - a. Approved by consensus
- IV. **Special Guest: Craig Flanery, Relay for Life**
  - a. Event on Friday, April 5, 6 pm to 6 am, Rockhurst University
    - i. Fundraiser for the American Cancer Society
    - ii. Teams can be as small or large as people want, \$10/person, cancer survivors are free
    - iii. Lots of different activities: midnight Zumba, Survivors Dinner, etc.
  - b. Contact Lundberg at [staffcouncil@umkc.edu](mailto:staffcouncil@umkc.edu) if you are interested in participating
    - i. Outreach Committee could sponsor UMKC employees who want to be part of event
- V. **Wellness for Life Health Screenings** – Kevin Sansberry
  - a. Three things to do to get \$100 wellness incentive:
    - i. Online personal health assessment
    - ii. 240 minutes of cardiovascular activities in one month period
      1. Don't forget to count shoveling your sidewalks and driveway during the snowdays!
    - iii. Health Screening: On campus, from a recent doctor visit, or at home
  - b. More information available on website at <http://www.umssystem.edu/curators/wellness/>
  - c. Create or return to your Cerner Health account at <http://www.healthyforlife.umssystem.edu>
  - d. [Quick Start Guide](#)
  - e. If need help with online assessment, call helpline at (877) 621-8014
- VI. **Open Discussion about Professional Development Internal Resources Database**
  - a. Database for staff helping staff
  - b. Questions: What classifies a person as an expert? Starting database with the people who work at the university and/or are certified in a particular area
  - c. Will there be certain things organized by unit? Discussed how some Schools/A&S have someone to contact for different needs, who liaison with the university-wide offices
  - d. Will links to website pages be used to minimize repetitious information that may need to be updated really often and thus have a tendency to be out of date? Discussed how origin sources for information will be used when possible.
- VII. **Committee News & Announcements**
  - a. Communications – Info postcards are being developed for each committee for the Staff Appreciation Day
  - b. Events – Need volunteers to pass out donuts at both campuses the morning of the Staff Appreciation Day, suggestion that it be divided up by unit representatives to either do themselves or find a delegate. Discussed need to have some buildings overseen by SC members from other units if there is no delegate for a unit (Conservatory, for example) and/or need for extra volunteers outside of Staff Council.
  - c. Email Maya at [staffcouncil@umkc.edu](mailto:staffcouncil@umkc.edu) if you are interested in serving on Nominations & Elections task force

## Staff Council Meeting Minutes from Wednesday, April 3, 2013

9:00-10:00 a.m. – Plaza Conference Room



**Attendance (23):** Selena Albert, Anne Allen, Jessie Baker, Amy Brost, Mary Cleveland, Marlana Dickerson, Cyndi Ferguson, Elgie Garner, Carla Heins, Stancia Jenkins, Kim Johnson, Kaye Johnston, Lori Laster, Alicen Lundberg, Lyndsey Magrone, Katey Mairs, Maya Mapp, Terrence McKelvy, Lisa Paschang, Polly Prendergast, Noelle Seufert, Julie Silkman, Sheri Volpe

**Absent (5):** Ashley Ismert, Kevin Sansberry, Lorelei Sells, Jessica Trahan, Deonna White

**Guests (4):** Dale Voigt-Catlin, Kate Melton, Hazel Jones, Bonnie Painter

- I. **Call to Order** – Kaye Johnston
- II. **Presentation of March Meeting Minutes & Treasurer's Report** – Alicen Lundberg
- III. **Approval of March Meeting Minutes**
  - a. Approved by consensus
- IV. **Special Guests: Kate Melton & Dale Voigt-Catlin, Counseling Services**
  - a. Counseling Center is for faculty, staff, and especially students
  - b. The Mind-Body Connection has services geared towards a holistic approach to wellness, serves as a "front porch" to other counseling services
    - i. Massage Chair
    - ii. Readings
    - iii. Puzzles
    - iv. Book Swap
    - v. Tea
    - vi. Heart Coherence Program
    - vii. Arts/Crafts
  - c. Fridays and breaks between semesters would work well for staff to check out services at Mind-Body
  - d. Online Training for Ask. Listen. Refer. – campus resource for staff/faculty/GTAs/adjuncts
    - i. 15-20 minutes
    - ii. Question: Does it include campus resources inside different colleges/schools (example: A&S Life Coach)? – not at this time
- V. **Special Guest: Jenea Oliver, University Advancement**
  - a. 2<sup>nd</sup> Annual UMKC Service Day – Tuesday, April 23
    - i. NOTE (April 26): Date moved due to weather forecast to Tuesday, April 30
  - b. HR sanctioned event, so two hour volunteer shift can be put on timesheet as time worked
  - c. Unit competition through April 19
  - d. Fundraising goals:
    - i. Currently more than halfway to the \$250 million goal by June 2016
    - ii. Currently have \$3.49 million to the \$5 million goal in the Faculty/Staff Campaign
- VI. **Open Discussion about Nominations & Elections**
  - a. April 10 – Nominations Drive & Snack Attack 2-4 pm, various locations on campus
  - b. Timeline for nominations/elections
    - i. Nominations through April 10
    - ii. Contact nominees for acceptance/decline and ballot platform, due April 19
    - iii. Ballot deadline May 2
    - iv. Nominees notified of outcome by May 10
    - v. Announced at Staff Appreciation Day on May 22
    - vi. First meeting – June 5, 2013, 9-10 am, Plaza Conference Room
- VII. **Announcements**
  - a. Question about Appreciation Day donuts – up to unit volunteers what will be most effective (having central location or delivery)
  - b. Deadline for Staff Council Scholarship is April 29 – encourage people in your unit to apply!

## Staff Council Meeting Minutes from Wednesday, May 1, 2013

9:00-10:00 a.m. – Plaza Conference Room



**Attendance (22):** Selena Albert, Anne Allen, Jessie Baker, Amy Brost, Mary Cleveland, Cyndi Ferguson, Elgie Garner, Carla Heins, Ashley Ismert, Stancia Jenkins, Kim Johnson, Kaye Johnston, Lori Laster, Alicen Lundberg, Lyndsey Magrone, Katey Mairs, Lisa Paschang, Kevin Sansberry, Lorelei Sells, Noelle Seufert, Sheri Volpe, DeOnna White

**Absent (6):** Marlana Dickerson, Maya Mapp, Terrence McKelvy, Polly Prendergast, Julie Silkman, Jessica Trahan

**Guests (2):** Kate Melton, Allan Simpson

- I. **Call to Order** – Kevin Sansberry
- II. **Special Guest: Chancellor Leo Morton**
  - a. Morton toured the new Henry W. Bloch Executive Hall for Entrepreneurship and Innovation
    - i. Building to open in August 2013
  - b. Roo Apparel will now be Kansas Sampler and Rally House
  - c. Morton participated in his first visit with a potential recruit for Athletics; student committed to UMKC basketball team
  - d. Downtown Arts Campus
    - i. Currently need additional funding to make this happen, about 25% has been raised.
- III. **Presentation of April Meeting Minutes & Treasurer's Report** – Alicen Lundberg
- IV. **Approval of April Meeting Minutes**
  - a. Approved by consensus
- V. **Special Guests: Kristi Ryujin, Diversity and Larry Bunce, Institutional Research**
  - a. Access to Success Initiative
    - i. Using data to keep track of recruitment and graduation of low-income, underrepresented minority students
    - ii. Some aspects of the initiative have already been put into practice
      1. Student Success Center
      2. University College
      3. New General Education model (in effect AY14)
    - iii. Goals will be checked in 2015
    - iv. What can staff do to help students be successful?
      1. Encourage use of Coaching Program
      2. Encourage participation in summer orientations (for transfer students)
        - a. New section of orientation to meet with financial aid and discuss each students' individual financial aid package
      3. Early application for financial aid
    - v. "Mattering" – if you feel like you matter, you tend to be more successful
- VI. **Special Guest: Shannee Steinmeier, Alumni & Constituent Relations & Laura Rupp, Special Events**
  - a. Founder's Week – September 28 to October 5
    - i. Rebranding week for alumni to return to campus
      1. "Homecoming" connected to football
    - ii. All campus events during this time can be included on Founder's Week calendar
    - iii. Some events already planned: concert, alumni guest teaching classes, soccer games
  - b. Interested in participating in planning? Next meeting Thursday, May 2, 4:30 pm, SSC 238
- VII. **Open Discussion about Staff Appreciation Day**
  - a. Almost here! Wednesday, May 22, website page is up <http://info.umkc.edu/staffcouncil/celebrate>
  - b. Donuts will be distributed by unit, please forward method to Alicen Lundberg for website
  - c. More posters and postcards available, contact Amy Brost for more copies
  - d. T-shirts should be worn day of event

## Staff Council Meeting Minutes from Wednesday, June 5, 2013

9:00-10:00 a.m. – Plaza Conference Room



**Attendance (23):** Selena Albert, Anne Allen, Amy Brost, Mary Cleveland, Amber Daugherty, Cyndi Ferguson, Elgie Garner, Mary Gawron, Ashley Ismert, Antoinette Jackson, Stancia Jenkins, Kim Johnson, Lyndsey Magrone, Maya Mapp, Karla Martinez, Terrence McKelvy, Valorie Moore-Porter, Lisa Paschang, Cathy Rawlings, Kevin Sansberry, Noelle Seufert (half), Jessica Trahan, Sheri Volpe,

**Absent (5):** Marlana Dickerson, Carla Heins, Polly Prendergast, Lorelei Sells, DeOnna White

**Guests (3):** Alicen Lundberg, Kate Melton, Jara Stewart

- I. **Call to Order** – Kevin Sansberry
- II. **Presentation of May Meeting Minutes & Treasurer's Report** – Alicen Lundberg
- III. **Approval of May Meeting Minutes**
  - a. Approved by consensus
- IV. **Staff Council Introductions**
- V. **Executive Officer Elections**
  - a. Chair: Kevin Sansberry (uncontested)
  - b. Vice Chair: Antoinette Jackson (elected by ballot)
  - c. Secretary: Valorie Moore-Porter (elected by ballot)
  - d. Treasurer: Carla Heins (uncontested)
  - e. Vice Chair of Membership: Karla Martinez (elected by ballot)
  - f. Vice Chair of Communications: Amy Brost (uncontested)
- VI. **Standing Committees**
  - a. Sent around sheet for organizational meeting.
  - b. Discussion about what would be decided in the committee meetings (Due Friday, August 2, 2013)
    - i. Chair and Co-Chair
    - ii. Plan of action, goals, events
    - iii. Setting up regular monthly meetings
    - iv. Budgets
  - c. Distributed committee description postcards
- VII. **General Announcements**
  - a. Staff Appreciation day follow up meeting Thursday June 13, 2013 10 am AC Swope Park
  - b. Roo-Walk Wednesday, June 12, 2013 Volker, Thursday, June 13, 2013 Hospital Hill
  - c. Green Commute Challenge sign up at <http://ridesharekc.org/Account/SignIn>

# Staff Council Meeting Minutes from Wednesday, September 4, 2013

9:00-10:00 a.m. – Plaza Conference Room



**Attendance (23):** Selena Albert, Anne Allen, Amy Brost, Mary Cleveland, Cyndi Ferguson, Elgie Garner, Mary Gawron, Ashley Ismert, Antoinette Jackson, Stancia Jenkins, Kimberly Johnson (ex officio), Maya Mapp, Karla Martinez, Terrence McKelvy, Valorie Moore-Porter, Lisa Paschang, , Cathy Rawlings, Kevin Sansberry, Lorelei Sells, Noelle Seufert, Jessica Trahan, Sheri Volpe, Deonna White

**Absent (5):** Amber Daugherty, Marlana Dickerson, Carla Heins (excused), Lyndsey Magrone, Polly Prendergast

**Guests (3):** Deborah Foster, Julia Craig, Laura Goldstein, Alicen Lundberg

- I. **Chair's Address** – Kevin Sansberry
  - a. Call to Order
- II. **Treasurer's Report** – Carla Heins was unable to attend Kevin notified all budgets approved but some were still pending for further details
- III. **Staff Council Scholarship Presentation-** Antonette Jackson gave Scholarship certificates to winners Debra Foster & Julia Craig following a photo with Kevin Sansberry
- IV. **Special Guest:** Laurie Goldstein Program Coordinator – Wellness Fall Program
  - a. Power Point presentation going over Faculty & Staff Health and Wellness Program
    - i. Initiating eat well & stay active programs
    - ii. Offering reimbursements for Fit Bits, Weight Watchers at SOD, Mindful Eating and \$100 Healthy incentive
    - iii. Focus on better health with websites to direct you for environmental health, active health, & tobacco free counseling
    - iv. Flu Vaccinations in October
    - v. UMKC recognized by the American Heart Association for work place health importance
    - vi. All information accessible via HR/Benefits
- V. **2<sup>nd</sup> Special Guest :** Provost Gail Hackett-Strategic Plan Discussion
  - a. Power Point presentation going over System Strategic Plan for 2014
    - i. Working on efforts to increase student enrollment
    - ii. Notify everyone as to Governor Nixon's tax cut veto to be sustained for needed funding HB253
    - iii. Provost website has Strategic Plan for convenient access.
    - iv. Provost would like feedback regarding Strategic Plan via web site or e-mail
- VI. **Announcements**
  - a. Amy Brost-Communications
    - i. Notified all Reps of staff council to forward meeting information to their staff location and let them know of links for further information.
    - ii. Monthly newsletters will be sent to all staff put if faculty would like information there is an "Opt Out" location at the bottom of the website.
    - iii. Encourage other staff members to join Staff Council meetings or get involved with one of the committees listed on the link.
  - b. Kevin Sansberry- Committee commitment
    - i. Wanted a show of hands to see if everyone on Staff Council was involved with a committee.
    - ii. Goal set last year were too high for the committees and this year all committees have reasonable goals that can be met.
    - iii. Events and Outreach will need more volunteers for their events.
    - iv. Staff Appreciation need to talk about events sooner to prep for Staff Appreciation Days.



# Staff Council Meeting Minutes from Wednesday, October 2, 2013

9:00-10:00 a.m. – Administrative Center, Gilliam Park Room



**Attendance (18):** Selena Albert, Anne Allen, Amy Brost, Mary Cleveland, Cyndi Ferguson, Elgie Garner, Mary Gawron, Carla Heins, Antoinette Jackson, Stancia Jenkins, Kim Johnson, Maya Mapp, Karla Martinez, Valorie Moore-Porter, Cathy Rawlings, Kevin Sansberry, Noelle Seufert, Sheri Volpe

**Absent (10):** Amber Daugherty, Marlana Dickerson, Ashley Ismert, Lyndsey Magrone, Terrence McKelvy, Lisa Paschang, Polly Prendergast, Lorelei Sells, Jessica Trahan, DeOnna White

**Guests (5):** Kristin Pitts, Alicen Lundberg, Joe Constantino, Carol Heinz, Lori Laster

- I. **Call to Order** – Kevin Sansberry
- II. **Presentation of September Meeting Minutes & Treasurer's Report** – Kevin Sansberry
- III. **Approval of September Meeting Minutes**
  - Approved by consensus

## **Special Guest: Sharon Lindenbaum, Vice Chancellor of Finance & Administration**

### **Karen Wilkerson, Director of Planning and Budgeting**

- PowerPoint Presentation
- Financial/Budgetary State of the University
  - i. Budgets presented from previous years indicate that UMKC has been slowly increasing its budgetary needs
  - ii. Budget 2014 find ways to meet the budget without exceeding set budget.
  - iii. Work towards bringing in students & keeping them
  - iv. Push towards student enrollment increase or find other revenues to help with funds
  - v. Provost will speak next week with direct units to discuss further how to meet budget challenges
  - vi. E-mail Kevin Sansberry for questions regarding the budget

## **Special Guest: Vice Chancellor Dr. Dryfus, Translational Medicine Initiative**

- Encourage Jackson County voters on November 5, 2013 to vote YES for Translational Medicine Initiative
- This half cent sales tax would give UMKC approximately 20% = 8 million dollars. The amount would be distributed to other area hospitals for advanced medical research
- This Initiative will help with the with research and development in the health care system, creating jobs and medical advancements to the Greater Kansas City area
- What can we do: Encourage voters at registration drives, talk to neighbors, post signage around your neighborhood and in the UMKC community
- Kevin will send the flyers about this information for the Staff Council members

## **UMKC Staff Council Survey**

- Kevin would like feedback from current Staff Council Survey
  - i. Supervisor Support
  - ii. Issues that need to be addressed at UMKC
  - iii. What are you hoping to achieve by being part of staff council
  - iv. What is Staff Council doing right

## **Committee News & Announcements**

- Staff Council High Five Program started Sept 30, 2013, going strong
- Deadline for Staff Awards Nov 1, 2013, awards announced Spring 2014

## **General News & Announcements**

- Flu shots throughout October, noted on SC web page
- Founders Week/Mobile Library, Chancellor's Luncheons on Thursday, October 31 (HS Campus) and Friday, October 4 (Volker)



# Staff Council Meeting Minutes from Wednesday, November 6, 2013

9:00-10:00 a.m. – Humanities Conference Room, School of Medicine



**Attendance (13):** Amy Brost, Mary Cleveland, Amber Daugherty, Cyndi Ferguson, Elgie Garner, Ashley Ismert, Antoinette Jackson, Karla Martinez, Valorie Moore-Porter, Lisa Paschang, Polly Prendergast, Cathy Rawlings, Kevin Sansberry

**Absent (15):**, Selena Albert, Anne Allen, Marlana Dickerson, Mary Gawron, Carla Heins, Stancia Jenkins, Kim Johnson, Lyndsey Magrone, Maya Mapp, Terrence McKelvy, Lorelei Sells, Noelle Seufert, Jessica Trahan, Sheri Volpe, DeOnna White

**Guests (3):** Sandra Smith, Jeff Vandel and William ( Bill) Leutzinger

- I. **Call to Order** – Kevin Sansberry
- II. **Presentation of October Meeting Minutes & Treasurer's Report** – Kevin Sansberry
- III. **Approval of October Meeting Minutes**
  - Approved by consensus

**Special Guest:** Jeff Vandel, Director of Planning, Design & Construction & William (Bill) Leutzinger, Director of Risk Management & Environmental Health/Safety PowerPoint Presentation:

## **Smoke-Free Campus Initiative**

- Starting August 2014 UMKC will be a Smoke Free Campus
  - i. Surveys sent to faculty, staff, and students indicated full support but having a smaller response rate.
  - ii. Tobacco & Smoking are prohibited on all campuses, included to the list of products e-cigarettes & chewing tobacco.
  - iii. City Sidewalks are not included as Smoke Free locations
  - iv. Parking structures are considered buildings and are Smoke Free.
  - v. More information will be sent out for future awareness.
  - vi. For more information regarding campus Smoking locations go to <http://info.umkc.edu/smokefree/>

## **UMKC Staff Council Survey**

- Responses to the Staff Council Survey
  - i. Supervisor Support majority says yes
  - ii. Issues that need to be addressed at UMKC: Budget, Professional development, & communication
  - iii. Staff Council may have Karen to discuss professional development possibly in next month's meeting or in January.
  - iv. Try to increase salaries or reduce benefits costs.

## **Committee News & Announcements**

- Recognition the deadline for Staff Awards Nov 1, 2013, so they will be reviewing the nominees for a final selection. Awards presented in April 2014
- Outreach has sent announcements out for Winter Drive that kicks off on November 11, 2013
- Professional Development working on programs and progressing well
- Events working on different events for Staff Appreciation week May 26 through May 30, 2013
- Advocacy has an all clear by Dental School with the staff dental deal currently posted on the Staff Council web site <http://info.umkc.edu/staffcouncil/dental-deals/>
- Communications has set up the committee chair forms, communication request forms & news letter overview

## **General News & Announcements**

- Staff Council High Five Program winners should be invited to the Staff Council meeting to show support and appreciation for their work

- Chancellor will be at next month's meeting

# Staff Council Meeting Minutes from Wednesday, December 4th, 2013

9:00-10:00 a.m. – Plaza Conference Room, Administrative Center



**Attendance (20):** Amy Brost, Mary Cleveland, Amber Daugherty, Shelethia Davis, Cyndi Ferguson, Elgie Garner, Carla Heins, Ashley Ismert, Antoinette Jackson, Stancia Jenkins, Kim Johnson, Lyndsey Magrone, Karla Martinez, Valorie Moore-Porter, Lisa Paschang, Polly Prendergast, Cathy Rawlings, Kevin Sansberry, Jessica Trahan, Sheri Volpe

**Absent (9):** Selena Albert, Anne Allen, Marlana Dickerson, Mary Gawron, Maya Mapp, Terrence McKelvy, Lorelei Sells, Noelle Seufert, DeOnna White

**Guests (5):** Sandra Smith, Alicen Lundberg, Katie Agnew, Anjing Xu, Christine Rogers

- I. **Call to Order** – Kevin Sansberry
- II. **Presentation of November Meeting Minutes & Treasurer's Report** – Carla Heins
- III. **Approval of November Meeting Minutes** (Incomplete)

**Recognition Presentation to:** Jessica Trahan this month's HI Five \$50 winner.

**Special Guest:** Chancellor Leo Morton Campus Updates PowerPoint Presentation:

## **UMKC Budget update**

- Power point overview from previous budget meeting based on Staff concerns
  - i. Budget adjustments for the 2013-2014 year, desired outcome improve by 4.1 mil
  - ii. Salaries: academic, academic administration, & nonacademic administration
  - iii. Soft hire freezes across campus
  - iv. Possible shared services working to change the levels of work flow
  - v. Operations projected over the next 5 years
    - ✚ Gross tuition-scholarship & cost of instruction
    - ✚ Operating Fund Revenue, Gross & Net Student Fees
  - vi. February 20, 2014 there will be a Chancellor Town Hall meeting at Pierson Auditorium

## **UMKC Smoke-Free Campus Initiative**

- i. Everyone will need to bring any Smoke Free initiative concerns to next month's meeting.
- ii. We will go over issues and discuss some resolutions.

## **General News & Announcements**

- Staff Council Survey most listed items
  - i. Budget
  - ii. Communications (find out what this means)
  - iii. Professional Development (Next Month's meeting)
- Follow up on today's budget presentation to express other staff concerns
- Outreach is still looking for volunteers for the Morning Glory Ministries on December 14, 2013