

Staff Council Meeting Minutes from Wednesday, June 6, 2012

9:00-10:30 a.m. – Plaza Conference Room

Attendance (29): Selena Albert, Anna Aquino, Jessie Baker, Amy Brost, Marlana Dickerson, Scott Duck, Cyndi Ferguson, Jeff Heckathorn, Carla Heins, Ashley Ismert, Stancia Jenkins, Kimberly Johnson (ex officio), Kaye Johnston, Alicen Lundberg, Lyndsey Magrone, Katey Mairs, Maya Mapp, Terrence McKelvy, Sarah Mills, Lisa Paschang, Polly Prendergast, Kevin Sansberry, Lorelei Sells, Noelle Seufert, Julie Silkman, Jessica Trahan, Sheri Volpe, Rosie Weaver, Deonna White

Absent (2): Anne Allen, Lori Laster

Guests: Brenda Bethman, Anne Spenner, Jara Stewart, Stella Szymanski, Krista Young

- I. **Call to Order** – by outgoing President Jara Stewart
- II. **Special Guest: Chancellor Leo Morton – Presentation on Possible University Name Change**
 - Powerpoint and FAQ will be available on Staff Council website
 - a. Morton explained the thought process behind why the administration is considering a name change for UMKC. The idea is just in the brainstorming and research stages currently. People are encouraged to give feedback through the Chancellor's blog.
 - b. Discussion and Questions –
 - i. Feedback from Admissions (Mapp) and Athletics (Trahan) was positive in terms of how name change would impact recruitment
 - ii. Feedback from news article and alum/interested parties has been trending positive
 - iii. Clarified that funding would have to be from private donations, not state or federal funding
 - iv. Possible names discussed – Kansas City University, University of Kansas City, other options might be found during the current research phase
- III. **Treasurer's Report** – by outgoing Treasurer Krista Young (report sent out via email)
- IV. **New Business**
 - a. Length of Terms – Young handled random selection of term lengths, changes made on SC roster
 - b. New Executive Officers –
 - i. Only one nominee per office, so no election necessary
 - ii. Introduced by outgoing President-Elect Brenda Bethman:
 1. Chair: Kevin Sansberry
 2. Vice Chair: Kaye Johnston
 3. Vice Chair for Membership: Maya Mapp
 4. Vice Chair for Communications: Amy Brost
 5. Treasurer: Carla Heins
 6. Secretary: Alicen Lundberg
 - iii. New Exec Board will meet for first time on Tuesday, June 12 to start preparing vision for Staff Council 2012-2013
 - c. Committees and Representation –
 - i. Standing Committee selections –
 1. All Staff Council members must be on one Standing Committee
 2. New Secretary (Lundberg) will send out follow-up email to solicit committee selection
 - ii. External Committees –
 1. Discussion about External Committees and how to handle representation, Bethman suggested letting new Exec Board organize operating procedures.
 2. Result: Current representatives will be maintained until further notice. A Parking/Traffic representative will be solicited in Lundberg's follow-up email
- V. **Future Agenda Items**
 - a. Tiered Parking Survey – Special Meeting – Monday, July 2, 10:30 am, Brookside Room
 - b. Tax Deferred Investments – Special Meeting – Monday, July 2, 11:15 am, Gillham Room
- VI. **Action Items**
 - a. Follow up email concerning committees, including ad hoc for creating Operating Procedures will be sent by Lundberg by end of week – respond with answers, feedback, ideas, etc.

Staff Council Meeting Minutes from Wednesday, September 5, 2012

9:00-10:00 a.m. – Plaza Conference Room



Attendance (25): Selena Albert, Anne Allen, Jessie Baker, Amy Brost, Marlana Dickerson, Cyndi Ferguson, Jeff Heckathorn, Carla Heins, Ashley Ismert, Stancia Jenkins, Kimberly Johnson (ex officio), Kaye Johnston, Lori Laster, Alicen Lundberg, Lyndsey Magrone, Sarah Mills, Lisa Paschang, Polly Prendergast, Kevin Sansberry, Lorelei Sells, Noelle Seufert, Julie Silkman, Jessica Trahan, Sheri Volpe, Deonna White

Absent (6): Anna Aquino, Scott Duck, Katey Mairs, Maya Mapp, Terrence McKelvy, Rosie Weaver

Guests (5): Mel Davis, Susie Derington, Lori Laster, Jenea Oliver, Jara Stewart

- I. **Chair's Address** – Kevin Sansberry
 - a. New era of Staff Council starts today!
- II. **Presentation of June Meeting Minutes & Treasurer's Report** – Alicen Lundberg/Carla Heins
- III. **Approval of June Meeting Minutes**
 - a. Vote to approve by voice
- IV. **Special Guest: Jenea Oliver, Foundation Office – Faculty & Staff Campaign**
 - Handout – Informational Sheet
 - a. Faculty/Staff Campaign is an important part of the capital campaign
 - i. Participation goal: 45% of faculty/staff contributing
 - ii. Currently \$127 million raised towards \$250 million goal
 - iii. Able to designate where your donation goes, there is a match for Faculty/Staff Scholarship gifts
 - b. Service Day to be Kickoff Event for Faculty & Staff Campaign
 - i. Staff Council sponsored! - \$400 donated for t-shirts and water/snacks for participants
 - ii. Wednesday, September 12, 2012 - Morning at Volker Campus and afternoon at HSB Campus
 - iii. HR, campus-sanctioned event - Do not have to use personal, vacation, or any unpaid time off in order to participate
 - iv. Encouraged to sign up for 2-hour shift - Currently, 109 participants have signed up
- V. **New Business**
 - a. Website Demonstration – Amy Brost
 - i. <http://info.umkc.edu/staffcouncil/> is now the sole location for all Staff Council news, information
 - ii. Each committee has a page
 - iii. Committees should work with the Communications Committee to make changes to their pages and make sure that posts are created for news, events, and announcements
 - iv. Newsletter links to information on website
 - v. Will be updated regularly
 - vi. Takeaway created with basic contact information
 1. Give to non-voting Staff Council members
 2. Give to new staff members
 - b. Staff Award Nominations – Carla Heins
 - i. Staff award nominations are due November 30, 2012
 1. One nomination form for the five staff awards, available on Recognition's page on website
 - ii. Comment about not all awards always being awarded
 1. Jara Stewart commented that only the Staff Council Dedication Award was left on the table last year as the council went through the transition, other awards should have been awarded appropriately
 - c. 2012 Scholarship Presentation – Jara Stewart & Selena Albert
 - i. Amy Brost & Susanna Derington were awarded the 2012-2013 staff scholarships
- VI. **Announcements**
 - a. Name Change Forum 1-3 pm on Sept. 5 in Royall Hall 104
 - i. Survey will be sent out soon, encourage participation in area
 - b. Tiered Parking Survey to go out on Sept. 5 via email to all faculty and staff, encourage participation
 - c. Blood Drive until 3 pm on Sept. 5 on Quad outside Royall Hall
 - d. Sustainability's Voluntary Energy Pledge – visit <http://info.umkc.edu/sustainability/tool/> to make your pledge!

Staff Council Meeting Minutes from Wednesday, October 3, 2012

9:00-10:00 a.m. – School of Medicine, Theatre B



Attendance (11): Selena Albert, Jessie Baker, Amy Brost, Kaye Johnston, Alicen Lundberg, Maya Mapp, Sarah Mills, Lisa Paschang, Kevin Sansberry, Lorelei Sells, Deonna White

Absent (20): Anne Allen, Anna Aquino, Marlana Dickerson, Scott Duck, Cyndi Ferguson, Jeff Heckathorn, Carla Heins, Ashley Ismert, Stancia Jenkins, Kim Johnson, Lori Laster, Lyndsey Magrone, Katey Mairs, Terrence McKelvy, Polly Prendergast, Noelle Seufert, Julie Silkman, Jessica Trahan, Sheri Volpe, Rosie Weaver

Guests (4): Warren Dilkins, Becky Pottebaum, Cathy Simonds, Jeff Vandal

- I. **Call to Order** – Kevin Sansberry
- II. **Presentation of September Meeting Minutes & Treasurer's Report** – Alicen Lundberg
- III. **Approval of September Meeting Minutes**
 - a. Approved by consensus
- IV. **Special Guest: Warren Dilkins, Xerox Campus Printing Center**
 - Website: <http://umkcprint.umkc.edu>
 - a. New Xerox Printing Center located at 4825 Troost
 - i. Open 7 am to 6 pm, Monday to Friday
 - ii. Campus deliveries done twice a day
 - iii. Services offered: printing, binding (spiral, thermal), posters, large format printing, books, and more
 - iv. Questions?
 1. Will they match lower prices? – talk to Dilkins for special needs, prices are driven by use of facility, so the more campus uses this resource, the better prices will get
- V. **Special Guest: Jeff Vandel, Campus Facilities**
 - [Powerpoint](#)
 - a. Recently completed: Parking Garage, School of Medicine 3rd Fl., Student Success Center
 - b. Active projects: Bloch Executive Hall, Miller Nichols Learning Center
 - c. Planned projects: Oak Street West Development (Whole Foods), Downtown Arts Campus, Health Sciences Education building, and more
 - d. Questions?
 - i. Parking – loss of parking lots were accounted for when building new garages at both campuses
- VI. **Name Change Forum News and Survey**
 - a. Feedback solicited from current students, alumni, faculty, and staff
 - b. Fundraising potential highlighted by Chancellor in forums
 - c. Discussion –
 - i. Prospective students have misperception that we are satellite campus
 - ii. Is changing our name enough? Is it really more a problem of branding?
 - iii. Should we be spending money on this as a top priority? Not convinced changing the name will lead to fundraising goals.
- VII. **Committee News & Announcements**
 - a. Parking Survey results were 64% in favor
- VIII. **General News & Announcements**
 - a. Flushots today 9-2 pm in Student Union
 - b. Meal plan specials for staff/faculty: \$5 or less when you buy in bulk at the One Card Office (Student Union)
 - c. Student Success Center dedication is Friday, October 5, 10-11:30 am
 - d. Chancellor's Luncheons on Thursday, October 4 (HS Campus) and Friday, October 5 (Volker)

Staff Council Meeting Minutes from Wednesday, November 7, 2012

9:00-10:00 a.m. – Administrative Center – Plaza Room



Attendance (23): Selena Albert, Jessie Baker, Amy Brost, Marlana Dickerson, Cyndi Ferguson, Carla Heins, Stancia Jenkins, Kim Johnson, Kaye Johnston, Alicen Lundberg, Lyndsey Magrone, Katey Mairs, Maya Mapp, Sarah Mills, Lisa Paschang, Polly Prendergast, Kevin Sansberry, Lorelei Sells, Noelle Seufert, Julie Silkman, Jessica Trahan, Sheri Volpe, Deonna White

Absent (8): Anne Allen, Anna Aquino, Scott Duck, Jeff Heckathorn, Ashley Ismert, Lori Laster, Terrence McKelvy, Rosie Weaver

Guests (6): Sam Alexander, Jessica Brookman, Elgie Garner, Anne Spenner, David Ta Pryor, Patrick Tedesco

I. Call to Order – Kevin Sansberry

II. Special Guest: Chancellor Leo Morton

- a. Presented about his vision for the future of UMKC.
 - i. Room for growth with undergraduate programs and some graduate/professional programs.
 - ii. Strategic plan is to grow enrollment and to focus on students on campus
- b. Addressed the fact that university will not be changing its name “any time soon,” if ever
 - i. Our name does have clout and a good reputation that can be built on
 - ii. Will still be going through a rebranding process and working on improved marketing strategy
 - iii. Signage will be updated as a result
- c. University can improve in alumni giving
 - i. Only 10% of gifts come from alumni, some institutions are as high as 60%
- d. Questions?
 - i. University branding/marketing efforts – next year is 80th anniversary and a big campaign is planned
 - ii. Raises – strategic positioning university to be fiscally healthy and goal is to pay above the median
 - iii. International students – certain schools have draw, but recruitment potential across the board is small

III. Presentation of October Meeting Minutes & Treasurer’s Report – Alicen Lundberg

IV. Approval of October Meeting Minutes

- a. Approved by consensus

V. Open Discussion about Staff Development and Appreciation Day – Noelle Seufert

- a. Wednesday, May 22, 9-3, on the Quad
- b. Catering options discussed (Pickleman’s, Cosentino’s, Hy-Vee, etc.)
- c. Committees will be involved and should be contacted by Events Committee to begin planning
- d. Discussion about reinventing this day as something different than Staff Picnic
- e. Next Events Committee meeting is Nov. 14, 10 am, Loose Park Conference Room in AC
 - i. Staff shown new page on website with the calendar that shows when all committees meet:
<http://info.umkc.edu/staffcouncil/about/calendar/>

VI. Committee News & Announcements

- a. Outreach – Run for Reading 5K was a successful way to outreach and highlight university’s urban education mission; Ronald McDonald volunteering opportunity will be in January
 - i. Sign-up sheets for interest in Ronald McDonald service project passed around, contact Alicen Lundberg for more information or questions
- b. Recognition – Awards deadline extended to Nov. 30, nominations can be sent to staffcouncil@umkc.edu
- c. Advocacy – Starting a series of articles to be posted on website and in newsletter to address different common staff issues, like Employees as Parents, as Students, etc. Ideas can be submitted to the Advocacy Committee at staffcouncil@umkc.edu

VII. General News & Announcements

- a. Discount program will have events in early December
- b. Sustainability Team meets Nov. 14, 2-3 pm, Plaza Conference Room in AC

VIII. January Meeting

- a. Due to holiday schedule, meeting switched to Wednesday, Jan. 9, 9-10 am, Plaza Conference Room in AC

Staff Council Meeting Minutes from Wednesday, December 5, 2012

9:00-10:00 a.m. – Administrative Center – Plaza Room



Attendance (21): Selena Albert, Anne Allen, Jessie Baker, Amy Brost, Cyndi Ferguson, Elgie Garner, Jeff Heckathorn, Carla Heins, Ashley Ismert, Stancia Jenkins, Kim Johnson, Kaye Johnston, Alicen Lundberg, Katey Mairs, Maya Mapp, Sarah Mills, Kevin Sansberry, Lorelei Sells, Noelle Seufert, Julie Silkman, Deonna White

Absent (11): Anna Aquino, Marlana Dickerson, Scott Duck, Lori Laster, Lyndsey Magrone, Terrence McKelvy, Lisa Paschang, Polly Prendergast, Jessica Trahan, Sheri Volpe, Rosie Weaver

Guests (4): Carol Hintz, Bill Lentzinger, Brian Steele, Patrick Tedesco

- I. **Call to Order** – Kevin Sansberry
- II. **Presentation of November Meeting Minutes & Treasurer's Report** – Kevin Sansberry
- III. **Approval of November Meeting Minutes**
 - a. Approved by consensus
- IV. **Special Guest: Amy Johnson, Student Government Association**
 - a. Smoke-Free Initiative
 - i. Goal to be tobacco-free at UMKC
 1. UMSL is tobacco-free
 2. UM-Columbia is smoke-free and working toward tobacco-free
 3. Positive effect on health care costs
 - ii. Establish task force to work on tobacco-free at UMKC
 1. How to measure staff and faculty side is undecided
 2. Student forums starting in spring semester
 - iii. Transition plan
 1. Hotlines, counseling, cessation programs
 2. American Lung Association, American Cancer Society
 3. Seek advice from local and educational peers
 - a. TMC and St. Luke's went through smoke-free programs
 - iv. Enforcement
 1. Enforcement cards
 2. Where could smokers smoke?
 - a. Public property (like sidewalks)
- V. **Committee News & Announcements**
 - a. Communications – Amy will be on maternity leave, Alicen will be handling committee business
 - b. Outreach – Ronald McDonald volunteering opportunity will be in January
 - c. Events – University Events office is a resource for the May 22 event
 - d. Recognition – awards will be voted on as a whole council via Survey Monkey, email to go out mid-month
 - e. Professional Development – currently there is no committee chair, but it will be discussed at the next meeting
- VI. **General News & Announcements**
 - a. Holiday decorations –
 - i. no current policy on how to handle, HR would like to organize a group to discuss
 - ii. talk to Kevin if you have questions/issues in your area, or if you are interested in being involved in the creation of a policy/guideline
 - b. Other holiday matters – Pay for monthly people is on Dec. 21, long period before next pay on Jan. 31; office closures
 - c. Homecoming – how to get staff involved?
 - d. January meeting – reminder that it is switched to Wednesday, Jan. 9, 9-10 am, Plaza Conference Room
- VII. **Future Business**
 - a. Invite Robert Simmons to discuss tiered parking
 - b. Invite Carol Hintz, Kelly Stuck to discuss health care costs