**Application:**

**Student Representative to the University of Missouri Board of Curators**

University of Missouri System

Dear Student,

Thank you for your interest in the Student Representative to the Board of Curators position. This position, which has a term of two calendar years (January 2020 – December 2021), is **crucial to ensuring student-centric university policy and is an exceptional experience in which a student assists in the governance of Missouri’s second largest employer and only university system**. This individual plays a crucial role in voicing students’ interests and concerns at the highest level of University governance, as well as in being a key communicator of University decisions to student populations. It is an excellent opportunity for students interested in leadership, higher education, politics, and student engagement.

The pages that follow will detail the Job Description and Key Competencies associated with this position, as well as other requirements associated with the application. Because the selected applicant will receive nomination by the Missouri Governor and confirmation by the Missouri State Senate, there are several parts of this application that are necessary to follow state statute. If you have any questions concerning an element of this application, you may reach out to the University of Missouri System Office of Academic Affairs at [schaffin@umsystem.edu](mailto:schaffin@umsystem.edu).

**Applications must be returned to the Office of Student Involvement (Student Union 320) no later than 5:00pm on December 6, 2019.** For a full list of important dates and deadlines, see below.

Sincerely,

Emma Weiler  
Speaker of the Senate  
University of Missouri—Kansas City

**Key Dates**

October 14, 2019 Application opens  
November 1, 2019 Deadline for Application and Supporting Documents  
December 13, 2019 UMKC Campus Interviews (1st Round)

**Job Description**

The Student Representative to the University of Missouri Board of Curators is a prestigious position. One student occupies this position and serves a term of two calendar years, starting in January and ending the December of the following year.[[1]](#footnote-1) To ensure representation from each of the four UM System universities in Columbia, Kansas City, Rolla, and St. Louis, the position rotates between the universities every two years. The current student representative, Avery Welker, is from Missouri S&T. A student from UMKC will now be selected to serve in this important capacity. This student will be responsible for engaging with and representing not only UMKC students, but the 70,000+ students from across the UM System.

The Student Representative attends all Board of Curators’ meetings and events. This individual will also attend meetings with the UM System administration, the Intercampus Student Council (a group consisting of the student body presidents from each university), and other groups, as appropriate. As a result, this position requires extensive travel throughout the State of Missouri; a stipend will be provided to cover travel and lodging expenses for official curator events. A scholarship covering tuition and fees is also provided to facilitate a student’s ability to dedicate appropriate time to this position (10 to 30 hours during a given week).

*The Board of Curators*

The Board of Curators acts as the governing board of the University of Missouri System, and makes key decisions regarding finances, university policy, capital building projects, degree offerings, and other topics vital to the operations of the universities. The UM System President and the four university Chancellors are ultimately responsible to the Board. The Student Representative serves as a non-voting member of this nine-person board and attends all public and private sessions. **This position is not only crucial to ensuring student-centric university policy, but is an exceptional experience in which a student assists in the governance of Missouri’s second largest employer and only university system.** Past Student Representatives have gone on to become congresspersons, law partners, and CEOs, among other occupations.

*Intercampus Student Council*

The Student Representative also serves as chairperson of the Intercampus Student Council (ISC). This group is a formal part of the University’s student feedback loop, and consists of student body presidents and vice presidents from each of the four UM universities. This group is often consulted about key university decisions, such as the formulation of the Inclusive Excellence Framework and decisions surrounding Affordable & Open Educational Resources, which have saved students thousands of dollars in textbook costs. The Student Representative facilitates this group to identify opportunities for intercampus collaboration and problem solving.

**Minimum Position Requirements**

* Must be a citizen of the United States (pursuant to Missouri Revised Statute)
* Must be a resident of the State of Missouri (pursuant to Missouri Revised Statute)
* Must maintain full-time student status (undergraduate: 12 hours; graduate: 9 hours)
* Must not graduate before December 2021[[2]](#footnote-2)
* Must remain in good academic standing([see UMKC’s academic standing policies](https://catalog.umkc.edu/undergraduate-academic-regulations-information/academic-standing/academic-probation-ineligibility/))
* Must be able to commit an average of 20 hours a week to the position
* May be required to periodically miss class (the Board of Curators typically meets on Thursdays; for an example of the Board’s schedule, [click here](https://www.umsystem.edu/curators/meetings/))

**Key Competencies**You will be assessed relative to six key competencies identified as important for this position. No candidate is likely to excel at each of these; however, a balance between these different competencies is important to succeed in this position. Your application, letters of reference, and interviews will be used to assess your competency in these areas.

***(1) Written & Verbal Communication:*** Candidates should be able to communicate effectively across a variety of different audiences.

***(2) Dependability & Accountability:*** Candidates should take responsibility for their own actions and follow through on commitments.

***(3) Servant Leadership:*** Candidates should be able to make key decisions and provide direction, be persuasive but not coercive, and effectively represent group opinions and decisions regardless of personal opinions and positions.

***(4) Critical Thinking:*** Candidates should be able to analyze complex information and demonstrate the ability to make informed, thoughtful decisions.

***(5) Institutional Knowledge:*** Candidates should possess familiarity with their home institution and, preferably, the University of Missouri System.

***(6) Commitment to Diversity, Equity, and Inclusion:*** Candidates should demonstrate an understanding of diversity, equity, and inclusion and how it connects with the responsibilities of this position.

-- Please go to the next page to begin the application –

**Student Representative to the Board of Curators Application**

Important reminder: This application must be submitted to the UMKC Student Government Association no later than **5:00pm on Friday, December 6, 2019.** Late applications will not be considered.

**SECTION 1A: GENERAL INFORMATION**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| First Name  Click or tap here to enter text. | Middle Name  Click or tap here to enter text. | | | Last Name  Click or tap here to enter text. | | Date of Birth  Click or tap here to enter text. | | | Social Security Number  Click or tap here to enter text. |
| Primary Home Address  Click or tap here to enter text. | | City  Click or tap here to enter text. | | | State  Click or tap here to enter text. | | | Zip Code  Click or tap here to enter text. | |
| Campus Mailing Address  Click or tap here to enter text. | | City  Click or tap here to enter text. | | | State  Click or tap here to enter text. | | | Zip Code  Click or tap here to enter text. | |
| University Email  Click or tap here to enter text. | | Primary Phone Number  Click or tap here to enter text. | | | US Citizen (Y/N)  Click or tap here to enter text. | | | Missouri Resident (Y/N)  Click or tap here to enter text. | |
| Expected Graduation Date  Click or tap here to enter text. | | | Cumulative GPA  Click or tap here to enter text. | | | | Area(s) of Study / Major(s)  Click or tap here to enter text. | | |
| Year at Current Institution (e.g., first year undergraduate)  Click or tap here to enter text. | | | | | Minor(s)  Click or tap here to enter text. | | | | |

**SECTION 1B: ADDITIONAL BACKGROUND INFORMATION**Please note that each finalist of this process will undergo an extensive check of their criminal record and credit history. The Missouri State Highway Patrol, Missouri State Senate and the Missouri Governor’s Office will each conduct a background check of the finalists.

|  |
| --- |
| Have you ever been convicted of a felony? Yes:  No:  If so, please explain. |
| Have you ever been convicted of a misdemeanor? Yes:  No:  If so, please explain. |
| If selected to be the Student Representative, would you be able to devote the necessary time required to complete the responsibilities of this position (average 20 hours per week)? Yes:  No:  If not, please explain. |
| Do you have a valid driver’s license? Yes:  No:  If not, please explain how you will arrange to get one or have access to transportation required for this position. This position requires frequent travel within the State of Missouri. |
| Have you served in the military? Yes:  No:  If you are no longer serving in the military, were you honorably or dishonorably discharged? Honorably:  Dishonorably:  If dishonorably discharged, please explain. |

**SECTION 2: SHORT ANSWER QUESTIONS**Please answer all of the following questions to the best of your ability. Please feel free to modify the format of the document to allow for more space.

**Question 1.** What motivates you to apply for this position? What excites you about it?

Click or tap here to enter text.

**Question 2.** Considering the core competencies outlined on pages 4 and 5, what qualifies you for this position? Is there something not included in the competencies that makes you a unique fit?

Click or tap here to enter text.

**Question 3.** Of the competencies listed, in which are you the strongest, and why?

Click or tap here to enter text.

**Question 4.** Of the competencies listed, in which could you use the most improvement? How might you go about improving?

Click or tap here to enter text.

**Question 5.** Provide examples of prior leadership and/or facilitation experience that you think are relevant to this position.

Click or tap here to enter text.

**Question 6.** What do the terms diversity, equity, and inclusion mean to you?

Click or tap here to enter text.

**SECTION 3: REFERENCES (2)**

Please ask two references to complete the survey and questions found on **Pages 9 and 10**.

**SECTION 4: RESUME**

Please include a copy of your resume with your application, along with a list of all your activities, awards/honors, work experience, leadership experience, service, and any other special skills or competencies.

**SECTION 5: TRANSCRIPT**

Please include an unofficial college transcript. Graduate students should provide baccalaureate and if applicable, masters/professional degree transcripts. Upon notification, the three finalists will be required to provide an official university transcript to be sent to the governor.

**STATEMENT OF ACCURACY  
Please print, sign, and scan (or physically deliver) a copy of this document to the UMKC Office of Student Involvement (SU 320) prior to 5:00pm on Friday, December 6, 2019.**

I certify to the best of my knowledge and belief that the information contained within my application is true and accurate.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

I understand that any undergraduate and graduate student at UMKC that is in good standing with the university is eligible to apply for the position of Student Representative to the Board of Curators. In addition, I understand that any applicant that has below a 2.5 GPA will not be considered in the selection process.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENT FOR SECTION 3: REFERENCES**

Please ask two references to complete the following two pages. They may send their completed documents directly to the Office of Academic Affairs at [schaffin@umsystem.edu](mailto:schaffin@umsystem.edu).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COMPETENCIES** | 1 | 2 | 3 | 4 | 5 |
| **(1) Written & Verbal Communication:**   1. Candidate is capable of presenting to a variety of different audiences | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| **(2) Dependability/Accountability**   1. Candidate routinely takes responsibility for their own actions, including successes and mistakes | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| 1. Candidate finishes what they started (i.e., project, assignment, personal goal, etc.) | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| 1. Candidate exhibits reliability and follow-through | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| **(3) Servant Leadership**   1. Candidate exhibits solid decision-making skills | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| 1. Candidate is able to be persuasive and decisive, but not coercive | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| 1. Candidate is able to represent group opinions with fidelity | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| 1. Candidate routinely seeks out opportunities for leadership | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| **(4) Critical Thinking**   1. Candidate is able to analyze and synthesize complex information to make thoughtful decisions | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| 1. Candidate is able to respectfully identify flaws in others’ reasoning | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |
| **(5) Diversity, Equity, and Inclusion**   1. Candidate demonstrates a commitment to DEI principles | 󠆿Strongly Disagree | 󠆿Disagree | 󠆿Neither Agree nor Disagree | 󠆿Agree | 󠆿Strongly agree |

**Reference Question 1.** How long have you known the applicant and in what capacity?

Click or tap here to enter text.

**Reference Question 2.** What are some personal strengths/qualities you see that would serve this applicant as a leader?

Click or tap here to enter text.

**Reference Question 3.** With respect to the key competencies (written and verbal communication, dependability and accountability, servant leadership, critical thinking, and commitment to diversity, equity, and inclusion), in what areas do you think this candidate could grow?

Click or tap here to enter text.

**Reference Question 4.** Is there any additional information you would like to provide that may assist us in considering this candidate to be the Student Representative to the Board of Curators?

Click or tap here to enter text.

1. Because this position is contingent upon nomination by the Governor and confirmation of the State Senate, the start date and end dates may be later than posted. [↑](#footnote-ref-1)
2. If you are completing one academic program in and enrolling in another directly thereafter (i.e. transitioning from a bachelor’s to a master’s program) you may still apply. [↑](#footnote-ref-2)