

# Academic Calendar Policy

- Keywords: academic, calendar, semester, hours, credits
- Policy Number: KC-ACA-3102
- Originally Issued: Prior to 2010
- Revised: Fall 2010; Fall 2011; Spring 2012
- Effective Catalog Cycle: Fall 2012
- Approved by: Provost
- Executive Sponsor: Provost
- Responsible Office: Registration and Records

## Policy Statement

The University operates on the semester system with the academic year divided into fall, spring and summer semesters. Fall semesters are 16 weeks long and start in August and end in December. Spring semesters are 16 weeks long and begin in January and end in May. Summer terms are 8 weeks long during the months of June and July. The 16 week semester is inclusive of the final exams week.

Courses are occasionally offered during the periods between terms, in January, May and August and these periods are called intersessions. Sessions may have durations other than 16 weeks or 8 weeks.

Professional and graduate programs may adhere to different academic calendars with the permission of the Provost.

## Reason for Policy

This policy was developed to support student academic success and to provide consistent quality delivery of academic programs and services.

Must be in compliance with  
University of Missouri System

Collected Rules & Regulations  
Policy no. :

## Who Should Read this Policy?

All members of the University community

## Instructions, Procedures and Related Information

Please refer to for the most up-to-date academic calendar.

## Contacts

**UMKC Registrar's Office: Website:**

**Physical Location:** 115 Administrative Center, 5115 Oak Street,  
Kansas City, MO 64110

**Mailing Address:** 5100 Rockhill Road, Kansas City, MO  
64110-2499;

**Phone:** 816-235-1125; **Fax:** 816-235-5513; **Email:** registrar@

## Exclusions

None

## History & Updates

Updated to common policy format Fall 2010; Revised Fall 2011

## Appendices

None

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# Classification of Students

- Keywords: students, level, semester, credits, hours
- Policy Number: KC-ACA-3110
- Originally Issued: Prior to 2010
- Revised: Spring 2011
- Effective Catalog Cycle: Fall 2011
- Approved by: Provost
- Executive Sponsor: Provost
- Responsible Office: Registration and Records

## Policy Statement

Undergraduate students are classified by the number of semester hours completed at the beginning of each semester. A student with:

- Fewer than 30 credit hours completed is classified as a freshman.
- Fewer than 60 but at least 30 credit hours completed is classified as a sophomore.
- Fewer than 90 but at least 60 credit hours completed is classified as a junior.
- At least 90 credit hours completed is classified as a senior.

A student who has completed a bachelor's degree and enrolls only for undergraduate credit will be classified as a senior.

## Reason for Policy

Classification of students is done in order to provide continuity and standardization across the campus community with regard to student levels based on an average full-time load of credit hours for an academic year [i.e., fall, spring, summer]. Student levels impact awarding of financial aid and scholarships.

## **Who Should Read this Policy?**

All faculty; Academic advisors; All students; Financial aid staff; Registrar's office personnel

## **Instructions, Procedures and Related Information**

The major map form which allows the student to know how s/he is progressing in her/his program.

The academic units have policies for students based on their classification, e.g. juniors may not make a C or less in the major. Information from the Registrar's Office: UMKC | Registrar:

Information from Financial Aid Office: UMKC Financial Aid and Scholarships: Information from Cashier's Office: Cashiers and Collections :

## **Contacts**

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## **Exclusions**

This policy does not apply to graduate students or professional programs in dentistry, law, medicine or pharmacy.

# History & Updates

Updated to common format on January 6, 2011

## Appendices

None