

Latin Honors Policy

- Keywords: academic, Latin, honors, students
- Policy Number: KC-ACA-3121
- Originally Issued: Prior to 2010
- Revised: Fall 2012
- Effective Catalog Cycle: Fall 2012
- Approved by: Provost
- Executive Sponsor: Provost
- Responsible Office: Registration and Records

Policy Statement

Graduation with Latin Honors:

Students are eligible to be awarded their degrees with Latin honors (Summa Cum Laude, Magna Cum Laude, Cum Laude) as determined by each of the academic units (College/School) using fixed overall GPA requirements. These fixed GPA requirements will be reviewed annually by each academic unit (College/School) and changes in requirements will be submitted in writing to the Registrar by February 1 each year for inclusion in the next academic catalog.

Latin Honors may be published for commencement but will be provisional until the degree is conferred.

The calculation for Latin Honors will be made using the GPA of a minimum of the last 60 hours earned at UMKC, including all credits earned in the semester when the student reaches or exceeds 60 hours.

Because Latin Honors is calculated by GPA and there is only one GPA, there will only be one Latin Honors awarded regardless of the number of degrees the student earns.

Reason for Policy

This policy was developed to support student academic success and to provide consistent, quality delivery of academic programs and services.

Who Should Read this Policy?

All faculty; Academic advisors; All students; Registrar's office personnel

Instructions, Procedures and Related Information

UMKC Catalog; Information from the Registrar's Office; Academic Unit Latin Honors standards

Contacts

UMKC Registrar's Office: Website:

Physical Location: 115 Administrative Center, 5115 Oak Street, Kansas City, MO 64110

Mailing Address: 5100 Rockhill Road, Kansas City, MO 64110-2499;

Phone: 816-235-1125; **Fax:** 816-235-5513; **Email:** registrar@

Exclusions

None

History & Updates

The original policy for Latin Honors was set by the UMKC Faculty Senate in 2004. This policy was established after reviewing the standards and practices of comparable universities.

Appendices

None

Academic Calendar Policy

- Keywords: academic, calendar, semester, hours, credits
- Policy Number: KC-ACA-3102
- Originally Issued: Prior to 2010
- Revised: Fall 2010; Fall 2011; Spring 2012
- Effective Catalog Cycle: Fall 2012
- Approved by: Provost
- Executive Sponsor: Provost
- Responsible Office: Registration and Records

Policy Statement

The University operates on the semester system with the academic year divided into fall, spring and summer semesters. Fall semesters are 16 weeks long and start in August and end in December. Spring semesters are 16 weeks long and begin in January and end in May. Summer terms are 8 weeks long during the months of June and July. The 16 week semester is inclusive of the final exams week.

Courses are occasionally offered during the periods between terms, in January, May and August and these periods are called intersessions. Sessions may have durations other than 16 weeks or 8 weeks.

Professional and graduate programs may adhere to different academic calendars with the permission of the Provost.

Reason for Policy

This policy was developed to support student academic success and to provide consistent quality delivery of academic programs and services.

Must be in compliance with
University of Missouri System
Collected Rules & Regulations
Policy no. :

Who Should Read this Policy?

All members of the University community

Instructions, Procedures and Related Information

Please refer to for the most up-to-date academic calendar.

Contacts

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Kansas City, MO 64110

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64110-2499;

Phone: 816-235-1125; **Fax:** 816-235-5513; **Email:** registrar@

Exclusions

None

History & Updates

Updated to common policy format Fall 2010; Revised Fall 2011

Appendices

None

Academic Credit Hour Equivalencies Policy

- Keywords: academic, credit, credit hours, equivalencies
- Policy Number: KC-ACA-3103
- Originally Issued: Spring 2012
- Revised: None
- Effective Catalog Cycle: Fall 2012
- Approved by: Provost
- Executive Sponsor: Provost
- Responsible Office: Registration and Records

Policy Statement

These equivalencies represent minimum requirements.

One academic credit hour delivered in the traditional didactic teaching/learning approach is equivalent to three hours of student work per week (1 hour of classroom or direct faculty instruction and a minimum of two hours out of class student homework – Carnegie Unit), typically delivered over a 15 week academic semester. One academic credit hour of classroom or direct faculty instruction is equivalent to 50 minutes of clock time, over 15 weeks of instruction (excluding the final examination period), for a total of 750 minutes of direct faculty instruction over the semester. A 1 credit didactic, lecture class must meet 750 minutes during the semester, excluding the final examination period. Therefore, a 3 credit

hour didactic, lecture class must meet 2250 minutes during the 15 weeks of instruction in a typical semester, excluding the final examination period.

One academic credit hour for a laboratory class is equivalent to two scheduled hours of laboratory experience per week (total minimum of 100 minutes), typically delivered over a 15 week academic semester. One academic credit hour for a laboratory class shall consist of one thousand five hundred (1,500) minutes of learning experience in the laboratory. Where a course includes arranged hours, these generally take the place of the hours assigned to homework.

However, there are additional teaching/learning approaches that include, for example, clinical experiences, studio experiences, field studies, individual lessons, recitation/discussion that may follow a modification of the equivalencies for credit hour assignment. Those equivalency models are approved by each academic unit (school/college) dean. At least an equivalent amount of work in the traditional didactic teaching/learning approach is required for these additional types of academic learning activities.

For independent studies, practicum experiences, internships and directed readings academic credit is determined by standards and requirements established in each academic unit (school/college) that is dependent on the discipline/field of study, scope of the planned educational experience(s) and the academic experience and preparation of the student(s). Minimally, these learning experiences follow the model of requiring the student to work in the placement or devote focused study for 3 hours per week, for 15 weeks during the typical semester, to earn one academic credit hour. This translates to an estimated 45-60 hours of experience per semester for one academic credit hour. If a consistent academic equivalency is not established by the academic unit (school/college) for these types of teaching/learning experiences, an individual written agreement must be developed

for each individual student experience. This written agreement will outline the scope of the work to be achieved, learning objectives/outcomes and the academic assessment standard to be applied. This written agreement must be approved by the respective chair/program director and dean. The respective dean's office will be responsible for retaining the appropriate documentation.

Any equivalencies below these minimum equivalencies must be submitted in writing for review and approval by the Provost.

Reason for Policy

MDHE/CBHE Credit Hour Definition, Credit Definition by U.S. Department of Education, Higher Learning Commission (HLC) definition

Who Should Read this Policy?

All faculty; Academic advisors; Registrar's office personnel

Instructions, Procedures and Related Information

Provost's Office; Information from the Registrar's Office

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Exclusions

None

History & Updates

None

Appendices

None