

Provost's Award for Excellence in Teaching

UNIVERSITY OF MISSOURI – KANSAS CITY

Title: *Provost's Award for Excellence in Teaching*

Established: October 2009

Description: UMKC's highest honor for excellence in teaching for clinical and teaching faculty.

Purpose: Recognize clinical and teaching faculty who have achieved excellence in teaching.

Eligibility: Recipient is a full-time, ranked, non-tenure-track UMKC faculty member who has completed a minimum of two continuous years teaching at the University.

Nature of Award: One \$1500 stipend award distributed annually.

- **Amount:** \$1500 + commemorative wall plaque
- **Funding Source:** Chancellor's Office
- **Number of Awards:** One award distributed annually.
- **Terms of Award:** One-time, lump-sum, non-renewable award payable to recipient as a taxable stipend. Previous award recipients ineligible for repeat awards.

Qualifying Criteria: Clear, compelling and documented evidence of excellence in teaching and student development and learning. Evidence includes student and peer evaluations regarding outstanding classroom or clinical environment teaching. Additional evidence of instructional contributions beyond the classroom or clinical environment is desirable. Consideration may also be given to excellence in scholarship in teaching and learning and outstanding service to students.

Special note: Recipient demonstrates sensitivity and adaptability to individual student needs, interests and challenges. Consideration may be given to the number of substantially varied courses taught, the number of students in each class or clinical environment, and the variety of teaching techniques used to foster student learning.

Nomination process: To be considered for a UMKC Chancellor's or Provost's Teaching Award, your nomination materials must include the following items combined into one single PDF document in the order displayed below. All items must be 10 point font or larger.

- Teaching Awards Checklist ([click here for checklist](#))
- Letter of nomination from Chair (3-page maximum)
- Letter of support from the Dean (3-page maximum)
- Additional letters of support
 - ✓ Maximum of 3 from colleagues (2-pages each maximum)
 - ✓ Maximum of 3 from students (2-pages each maximum)
- Candidate's Statement of Teaching Philosophy (2-page maximum)
- Course evaluation summaries (5-page maximum):

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- ✓ List of courses taught
- ✓ Include department and school norms
- ✓ No raw data—Charts and/or summary statistics encouraged
- ✓ Summarize student written evaluations (2-page maximum)
- Sample syllabi (5-page maximum)
- CV (5-page maximum)

Deadline for Submission of Nomination Materials: June 7, 2021. Send electronic nomination materials to Provost Office via email to: awards@umkc.edu

Selection Process: The Provost will assemble one Teaching Awards Selections Committee to review all teaching award nominations. The Provost will request multiple nominations from each academic unit and the Faculty Senate each spring to replace any vacated seats. The Provost selects committee members from all nominations received. The Selections Committee will consist of one faculty representative from each academic unit, and two Faculty Senate representatives; Provost will appoint committee Chair. Selections Committee members will serve three-year, staggered terms. The Selections Committee will meet at least once annually to review all nomination materials, meeting as often as necessary to determine the most qualified recipient based upon the guidelines above and submit its recommendation to the Provost. The Provost and Chancellor will make the final decision based upon the committee's recommendations. The Chancellor will announce the award recipients at a spring semester award ceremony. The Selections Committee may recommend that outstanding but unsuccessful nominations be carried forward for one or, in exceptional cases, two years. Such nominations could be updated if the nominator so chooses, but this is not required. In such cases, the nominators should be notified.

Provost will assign a non-voting staff coordinator to accept, assemble and distribute nominations materials, coordinate committee meetings, track award details for website posting and communications announcements, order commemorative plaque, and obtain award check for presentation to recipient.

Award Date: Awards will be presented during the fall semester annually.

Recognition: Recipient will be recognized on the UMKC Awards website, and presented with award check and commemorative plaque at appropriate UMKC awards event.