

# Chancellor's Award for Career Contributions to the University

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UNIVERSITY OF MISSOURI – KANSAS CITY

**Title:** Chancellor's Award for Career Contributions to the University.

**Established:** October 2009

**Description:** One of UMKC's highest honors to a University employee who has made significant contributions to higher education at UMKC over the course of his or her career and has significantly enhanced the mission of the University.

**Purpose:** Recognize and celebrate exceptional individuals, who have contributed significantly to the enhancement of the mission of the University throughout their UMKC career.

**Eligibility:** Recipient must be a current or retired UMKC faculty or staff member with 15 or more years of service to UMKC.

**Nature of award:** One \$5000 stipend award distributed annually, only when merited.

- **Amount:** \$5000 + commemorative wall plaque
- **Funding source:** Chancellor's Office
- **Number of annual awards:** 0 to 1
- **Terms of award:** One-time, lump-sum, non-renewable award payable to recipient as a taxable stipend to an employee, or as a deposit into the account of a campus organization. Previous award recipients ineligible for repeat awards.

**Qualifying Criteria:** Recipient will have a demonstrated history of engagement with the University community and a career that has significantly advanced the mission, vision, and values of the University. This exceptional individual should be a recognized leader within the UMKC community whose contributions have helped make the University function at a high level throughout the course of his or her career.

**Nomination Process:** Candidates are nominated via an open call for nominations from the University community, including students, faculty, staff and self-nominations.

*Nomination materials include:*

1. A completed [Cover Sheet](#);
2. A letter of nomination detailing the nominee's unique qualifications for the award based upon the qualifying criteria above. (Limit 2 pages);
3. A statement from the nominee providing additional or clarifying information to strengthen the nomination. (Limit 500 words);
4. A CV emphasizing material relevant to the award (Limit 5 pages);
5. Three to five additional letters of support which may include external referees (Limit 2 pages each).

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Send electronic nomination materials in **one combined PDF document** in the order outlined above to Provost Office prior to deadline via email to: [awards@umkc.edu](mailto:awards@umkc.edu)

**Deadline for Submission of Nomination Materials: June 7, 2021.** Send electronic nomination materials to Provost Office via email to: [awards@umkc.edu](mailto:awards@umkc.edu)

**Selection Process:** The Provost will create a Service/Engagement Awards Selections Committee to review all service and engagement award nominations. The committee will be composed of nine members who have a demonstrated commitment to diversity and community engagement: two members from the Faculty Senate, two members from the Staff Council, two members from the office of Diversity, Access and Equity, one undergraduate student, one graduate and/or professional school student, and one additional member selected by the Provost. The Provost will appoint chair. Selections Committee members will serve three-year, staggered terms with the exception of students who serve for 1 year. The Selections Committee will meet at least once annually to review all nomination materials, meeting as often as necessary to determine the most qualified recipient based upon the guidelines above and submit its recommendation to the Provost. The Provost and Chancellor will make the final decision based upon the committee's recommendations. The Chancellor will announce the award recipients at a fall semester award ceremony. The Selections Committee may recommend that outstanding but unsuccessful nominations be carried forward for one or, in exceptional cases, two years. Such nominations could be updated if the nominator so chooses, but this is not required. In such cases, the nominators should be notified.

The Provost will assign a non-voting staff coordinator to accept, assemble and distribute nominations materials, coordinate committee meetings, track award details for website posting and communications announcements, order commemorative plaque, and obtain award check for presentation to recipient.

**Award Date:** Awards will be presented during the fall semester annually.

**Recognition:** Recipient will be recognized on the UMKC Awards website, and presented with award check and commemorative plaque at appropriate UMKC awards event.