

Chancellor's Award for Excellence in Graduate Mentoring

UNIVERSITY OF MISSOURI – KANSAS CITY

Title: Chancellor's Award for Excellence in Graduate Mentoring

Established: October 2009

Description: UMKC's highest honor to a University employee with a long-established career at the University who has made significant contributions to higher education through exceptional mentoring of graduate students.

Purpose: Recognize graduate faculty advisors who have demonstrated outstanding performance throughout their professional career in mentoring or advising graduate students through matriculation of a master's or doctoral degree by helping them formulate and achieve intellectual, career and personal goals.

Eligibility: Recipient must be a current, full-time tenured associate or full professor with a minimum of five continuous years at UMKC.

Nature of award: One award is distributed annually, with a \$1,500 one-time stipend.

- **Amount:** \$1,500.00 and commemorative plaque
- **Funding Source:** Chancellor's Office
- **Number of Awards:** 1
- **Terms of Award:** One-time, lump-sum, non-renewable award payable to recipient as a taxable stipend. Previous award recipients ineligible for repeat awards.

Qualifying Criteria: Demonstrated record of graduate teaching excellence; a demonstrated record of chairing graduate supervisory committees with timely completion rates; an established record of mentoring and student professional development as demonstrated by examples such as student publication, external grant funding, and conference presentations; an ability to attract graduate students to UMKC through active recruitment and academic/scholarly reputation; and a demonstrated commitment to diversity in the mentoring process.

Nomination process: To be considered for the UMKC Chancellor's Award for Excellence in Mentoring, your nomination materials must include the following items combined into one single PDF document in the order displayed below. All items must be 10 point font or larger.

- Graduate Mentoring Award Checklist ([click here for checklist](#))
- Letter of nomination from Chair (3-page maximum)
- Letter of support from the Dean (3-page maximum)
- Additional letters of support
 - ✓ Maximum of 6 from mentored matriculated graduates (2-pages each maximum)
 - ✓ Maximum of 3 from peers or colleagues (2-pages each maximum)
- Candidate's Statement of Mentoring Philosophy (2-page maximum)

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- CV, with emphasis of mentoring activities (5-page maximum)

Deadline for Submission of Nomination Materials: June 7, 2021. Send electronic nomination materials to Provost Office via email to: awards@umkc.edu

Selection Process: The Provost will assemble one Teaching Awards Selections Committee to review all teaching award nominations. The Provost will request multiple nominations from each academic unit and the Faculty Senate each spring to replace any vacated seats. The Provost selects committee members from all nominations received. The Selections Committee will consist of one faculty representative from each academic unit, and two Faculty Senate representatives; Provost will appoint committee Chair. Selections Committee members will serve three-year, staggered terms. The Selections Committee will meet once to review preliminary nomination materials and select finalists, and again to review finalist submissions. The Selections Committee will meet as often as necessary thereafter to determine the most qualified recipient based upon the guidelines above and submit its recommendation to the Provost. The Provost and Chancellor will make the final decision based upon the committee's recommendations. The Chancellor will announce the award recipients at a fall semester award ceremony. The Selections Committee may recommend that outstanding but unsuccessful nominations be carried forward for one or, in exceptional cases, two years. Such nominations could be updated if the nominator so chooses, but this is not required. In such cases, the nominators should be notified.

Provost will assign a non-voting staff coordinator to accept, assemble and distribute nominations materials, coordinate committee meetings, track award details for website posting and communications announcements, order commemorative plaque, and obtain award check for presentation to recipient.

Award Date: Awards will be presented during the fall semester annually.

Recognition: Recipient will be recognized on the UMKC Awards website, and presented with award check and commemorative plaque at appropriate UMKC awards event.