REQUEST FOR DOCUMENTS

ALL FIELDS ARE REQUIRED

PLEASE SELECT ONE OF THE FOLLOWING:

- ◯ **I am an F-1 STUDENT**
- ◯ **I am a J-1 STUDENT**
- ◯ **I am UMKC FACULTY/STAFF**
- ◯ **I am an F-1 STUDENT on OPT/STEM**
- ◯ **I am a J-1 SCHOLAR**

FIRST NAME: _____ **LAST NAME:** _____

EMAIL: _____ **UMKC STUDENT ID#:** _____

MAILING ADDRESS: _____
Street Number and Name City/State/Zip Code

DOCUMENTS REQUESTED: Please select ONE

◯ My current I-20 or DS-2019 was **LOST/STOLEN/DAMAGED**. Please print a new one.

◯ I was recently approved for Post-Completion OPT or STEM OPT and would like a copy of my updated I-20 showing the approved dates. I've attached a copy of the front and back of my EAD card with this request.

☐ If you have updated your OPT employment in the SEVP Portal and need an updated I-20 to reflect the updates, this is NOT the correct form. Please be sure you have submitted your **Employer Form** to ISAO. The Employer Form will prompt our office to prepare an updated I-20 for you. Find your form (Post-Completion or STEM OPT) on our OPT page under "Reporting Requirements for ALL OPT & STEM Students": https://info.umkc.edu/ISAO/current-students/opt/

◯ My H-1B petition has been selected in the lottery, and I am requesting an updated I-20 showing my cap-gap extension. I have included a copy of my I-797 Receipt Notice showing my H-1B petition has been selected and is currently pending or approved. (ISAO will NOT process a cap-gap I-20 request without also receiving a copy of your I-797 Receipt Notice.)
To learn more about cap-gap eligibility, please refer to USCIS cap-gap regulations: https://www.uscis.gov/working-united-states/temporary-workers/h-1b-specialty-occupations-and-fashion-models/extension-post-completion-optional-practical-training-opt-and-f-1-status-eligible-students-under-h-1b-cap-gap-regulations

◯ I need a COPY of a previous I-20(s): Please state specifics:

_____

☐ If you are requesting a travel endorsement, this is NOT the correct form. Please use our "Leaving the U.S.? Request a Travel Endorsement" form found on our main website under: http://info.umkc.edu/ISAO/current-students/international-advising/

◯ I have requested a driver's license letter or a Social Security letter and need an updated I-20 showing "Continued Attendance" rather than "Initial" status.

◯ OTHER: Please explain:

_____

DELIVERY METHOD: Please select ONE

◯ I will pick up my documents at ISAO myself

◯ I will request my document(s) to be shipped to me directly using eShipGlobal: https://study.eshipglobal.com/

✓ *I certify that I am the above-named student and that all information provided in this form is true and correct.*

_____

Name Signature Date