

# 24-MONTH STEM OPT: MAILING INSTRUCTIONS

## TRAVEL DURING STEM EXTENSION APPLICATION

- We do not recommend that any student travels outside of the U.S. before their STEM Extension has been approved and they have received their new EAD card.
- If you must travel outside of the U.S. while your application is pending, please be aware that USCIS may see that as an abandonment of your application and cancel your STEM Extension request

## BEFORE YOU SEND YOUR PACKET TO USCIS, PLEASE CHECK THE FOLLOWING:

- Don't forget to sign your I-20, you do NOT need to send your I-983 to USCIS
- We recommend that you type your I-765 – make sure you sign it
- Keep a copy of the whole packet for your records.
- The original I-20 stays with you, the copy of the I-20 goes to USCIS
- ALWAYS look over your new I-20 and make sure all information is correct
- **IF YOU EMAILED US YOUR DOCUMENTS**, make sure you are sending clean, clear copies (no blurry or dark passport photo pages, etc.) to USCIS.
- **You DO NOT need to send USCIS the ISAO Checklist, Employer Form – STEM Only form, or the Form I-983, but if you send them in anyway, it should not hurt your application**

## MAILING INSTRUCTIONS:

**IMPORTANT: USCIS must receive your OPT packet within 60 days from the date that your new I-20 was PRINTED/SIGNED BY YOUR ISAO ADVISOR.** Failure to send your packet in within that deadline will most likely result in an automatic denial.

## **WE HIGHLY RECOMMEND THAT YOU SEND YOUR PACKET VIA EXPRESS MAIL/COURIER (UPS, FedEx, etc.)**

### IF MAILING ADDRESS LISTED ON THE I-765 IS IN:

Alaska, Arizona, California, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, North Dakota, Ohio, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming, Guam, or the Commonwealth of Northern Mariana Islands

For U.S. Postal Service (USPS) Deliveries send to:  
USCIS  
P.O. Box 21281  
Phoenix, AZ 85036

**For Express Mail and Courier Deliveries send to:**  
**USCIS, Attn: AOS**  
**1820 E. Skyharbor Circle S, Suite 100**  
**Phoenix, AZ 85034**

### IF MAILING ADDRESS LISTED ON THE I-765 IS IN:

Alabama, Arkansas, Connecticut, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Mississippi, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, Oklahoma, Tennessee, Texas, Vermont, Virginia, U.S. Virgin Islands, or West Virginia

For U.S. Postal Service (USPS) Deliveries send to:  
USCIS  
P.O. Box 660867  
Dallas, TX 75266

**For Express Mail and Courier Deliveries send to:**  
**USCIS, Attn: AOS**  
**2501 S. State Hwy. 121 Business, Suite 400**  
**Lewisville, TX 75067**