Undergraduate Curriculum Committee Meeting

Friday, October 5, 2012; 7:30-9:00 AM; Gillham Park Room, Admin Center

Attendance | Member | Representation
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Present | Alleman, Steve | Libraries
Present | Burnett, Cathleen | A&S/Social Sciences
Present | Keselyak, Nancy | Dentistry
Present | Klaassen, Joann | Nursing
Present | Levy, Gayle | A&S/Humanities
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Madison-Cannon, Sabrina | Conservatory
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Place, Jerry | Computing & Engineering
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Plamann, Lynda | Biological Sciences

Present | Schmidt, Cynthia | Education
Present | Schmitz, Ken | A&S/Natural Sciences
Present | Smedley, Georgia | UCC Chair/Bloch

Ex-Officio Members | Representation
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Present | Lindsay, Nathan | University Assessment
Present | Pemberton, Cindy | Provost’s Office
Present | Swink, Doug | Registrar
Present | Watson, Amy | UCC Coordinator

Agenda

- Curricular Proposals

<table>
<thead>
<tr>
<th>Academic Unit</th>
<th>Department</th>
<th>Subject</th>
<th>Number</th>
<th>Course Title</th>
<th>Modification Type</th>
<th>UCC Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>A&amp;S</td>
<td>History</td>
<td>History</td>
<td>497</td>
<td>Special Topics &amp; Readings</td>
<td>Mod-Catalog Number (ADD WI) &amp; Credit Hours (variable 1-6 to 3)</td>
<td>Provisionally Approved</td>
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<tr>
<td>A&amp;S</td>
<td>Black Studies</td>
<td>BLKS</td>
<td>337</td>
<td>The Civil Rights Movement in African American Literature</td>
<td>NEW</td>
<td>Provisionally Approved</td>
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<tr>
<td>A&amp;S</td>
<td>Communication Studies/Film &amp; Media Arts</td>
<td>COMM-ST</td>
<td>378</td>
<td>Narrative Production</td>
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<tr>
<td>SBS</td>
<td>Biological Sciences</td>
<td>LS PHYS</td>
<td>117</td>
<td>Human Physiology</td>
<td>Mod-Prerequisite</td>
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<tr>
<td>SBS</td>
<td>Biological Sciences</td>
<td>Biology</td>
<td>328L</td>
<td>Laboratory in Histology &amp; Cellular Ultrastructure</td>
<td>Mod-Semester Offered</td>
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<tr>
<td>SCE</td>
<td>CSEE</td>
<td>ECE</td>
<td>420</td>
<td>Microprogramming</td>
<td>Mod-Catalog Number, Description, Title</td>
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<td>SCE</td>
<td>CSEE</td>
<td>ECE</td>
<td>458</td>
<td>Automatic Control System Design</td>
<td>Course Reinstatement</td>
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<tr>
<td>Conservatory</td>
<td>CONS</td>
<td>CONS</td>
<td>307B</td>
<td>Conservatory Chorale</td>
<td>Mod-Description (no current description), Title (to University Singers), Credit Hours (2 to 1)</td>
<td>Provisionally Approved</td>
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<td>Education</td>
<td>Education</td>
<td>TE</td>
<td>310</td>
<td>Instruction for Diverse Learners</td>
<td>NEW</td>
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<td>Education</td>
<td>Education</td>
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<td>Developmental theory and curriculum</td>
<td>NEW</td>
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<td>Integrated Methods: Literacy, Social Studies and the Arts I</td>
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<td>Education</td>
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<td>317</td>
<td>Integrated Methods: Literacy, Social Studies and the Arts II</td>
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<td>Education</td>
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<td>318</td>
<td>Literacy Assessment and Instruction</td>
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<td>Seminar in Teacher Identity, Power and Privilege</td>
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<td>Internship I</td>
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<td>Internship II</td>
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<td>Education</td>
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<td>429</td>
<td>Effective Practices for Teaching Math and Science to Diverse Learners</td>
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<td>Education</td>
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<td>TE</td>
<td>497</td>
<td>Introduction to Teaching Internship</td>
<td>Mod-Title (to Teaching Internship), Description (content change), Credit Hours (3 to variable 3-8)</td>
<td>Provisionally Approved</td>
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</table>
Discussion

Those provisionally approved should verify the following:

- Catalog course description
  - should be revised to general course overview – removing content details and programmatic information
  - limit to 100 words
  - exclude prereqs and restrictions from description (additional field for these items)

- Credit hours
  - Ensure that any Programs offered off campus are following the appropriate guidelines for credit hour equivalency

- Restrictions and Prerequisites
  - include course numbers or degree program name

- Syllabi
  - Add texts to syllabi missing that information (TE310, TE311)
  - Ensure objectives are included in all syllabi
  - Include instructor name in course syllabus

- Effective Semester
  - Should be next catalog cycle (Fall 2013; Spring 2014; Summer 2014)

- Notifications to units that may be impacted by course modification

Georgia Smedley will follow up with units for specific revisions.

- **Curriculum Navigator**
  Nancy Keselyak, Gayle Levy, and Georgia Smedley will assist with testing the curriculum navigator workflow and proposal submission process.
  Work with units to come up with access/permissions and potential training dates.

- **CBHE/MDHE Overview**
  [http://dhe.mo.gov/about/structure.php](http://dhe.mo.gov/about/structure.php)
  New Program Proposal Information: [http://dhe.mo.gov/academic/](http://dhe.mo.gov/academic/)

- **Next Meeting**; Friday, November 2, 2012; 7:30 AM; Gillham Park Room (AC)