To be completed by the Department Chair/Division Head/Supervisor. This document should be accompanied by a copy of the candidate’s third year (mid-tenure) review if the candidate is seeking tenure.

**Candidate Name: Review Cycle: 20\_\_-20\_\_**

**Title: Department: Unit:**

**Candidate is being considered for (check one):**

* ( ) Tenure Only
* ( ) Promotion Only to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (rank)
* ( ) Promotion to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (rank) with Tenure

# A. Educational background

**B. Evaluation of Teaching**

1. Appraisal of teaching ability (Refer to and include evidence, such as student questionnaires, peer evaluations, awards, etc.)
2. Appraisal of candidate’s activity in student advising.
3. Other evaluative comments.

# C. Research and Other Scholarly or Creative Activities

1. Evaluation of the candidate’s scholarly ability (support with evidence) and an assessment of the candidate’s potential for further scholarly work.
2. Other evaluative comments.

# D. Service

# E. Additional Comments

**F. Recommendation**

 **( ) I recommend the promotion and/or tenure action noted above**

 **( ) I do not recommend the promotion and/or tenure action noted above**

 **Justification and substantiation of recommendation, including explanation of dissenting opinions from previous reviewers** *(may attach separate letter if desired***):**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name and title

 Signature

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date