**To be considered for a UMKC Chancellor’s or Provost’s Teaching Award, your nomination materials must include the following items combined into one single PDF document in the order displayed below. All items must be 10 point font or larger.**

□ Teaching Awards Checklist (this document)

□ Letter of nomination from Chair (3-page maximum)

□ Letter of support from the Dean (3-page maximum)

□ Additional letters of support

* Maximum of 3 from colleagues (2-pages each maximum)
* Maximum of 3 from students (2-pages each maximum)

□ Candidate’s Statement of Teaching Philosophy (2-page maximum)

□ Course evaluation summaries (5-page maximum):

* List of courses taught
* Include department and school norms
* No raw data—Charts and/or summary statistics encouraged
* Summarize student written evaluations (2-page maximum)

□ Sample syllabi (5-page maximum)

□ CV (5-page maximum)

**Nominee’s Statement regarding content requirements:**

I understand that if the page limit on any aspect of this application exceeds the stated maximums, this application will be returned without consideration.

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Signature of Nominee