Ready to Apply?

The items below must be enclosed with your application packet.

☐ UMKC Application
Complete the attached application and mail or fax to the International Student Affairs Office (contact information listed above). Or complete the online application at umkc.edu/isao. All materials submitted become the property of UMKC and will not be returned.

☐ Application Fee
A nonrefundable application fee of $75 is required. Fee may be paid by check or money order drawn on a U.S. bank (made payable to UMKC). Visa and MasterCard are also accepted.

☐ Narrative Statement
On a separate sheet of paper, write a short personal statement about your objectives for attending UMKC.

☐ Academic Credentials
Submit copies of all post-secondary transcripts, degree certificates and graduation certificates in the native language with literal English translations. Applicants with less than two years of post-secondary coursework also must submit secondary school transcripts.

☐ English Proficiency
English proficiency is required for all applicants. UMKC accepts TOEFL scores and IELTS scores. In addition, ELS scores are accepted for some programs. Applicants who are applying for only English as a Second Language, or for an undergraduate program in conjunction with English as a Second Language, do not need to show proof of English proficiency.
Applicants who have completed at least two years of academic coursework (full-time) or have earned a degree either in a country exempt from the English proficiency requirement or from a U.S. accredited institution do not need to show proof of English proficiency. For a list of exempt countries, visit umkc.edu/isao.

☐ Statement of Finances
Applicants requesting an I-20/DS-2019 issued by UMKC must submit proof of sufficient funding to meet all tuition and living expenses for the first year of studies. This funding should be liquid assets such as money in a bank account, stocks, bonds or other investments with cash value that can be quickly accessed. Proof of financial support must be submitted in English and dated within one year of the date when the applicant plans to enroll at UMKC. Copies of original financial statements will be accepted.

☐ Affidavit of Support
Applicants who will be supported by funds other than their own personal funds must submit an affidavit of support from the person(s) or organization(s) supporting them. Download the affidavit of support at umkc.edu/isao/financial-requirements.

☐ Biographical Page of Passport
Submit a copy of the biographical page of your passport that includes your photograph and legal name. Applicants wishing to transfer to UMKC from another U.S. institution also should submit a copy of their current visa and I-20 or DS-2019.

☐ I-94 information
To request a digital copy of your I-94 which can be printed and submitted, visit https://i94.cbp.dhs.gov/I94/request.html.

☐ Transfer-In Form
(for students transferring to UMKC from U.S. universities) is available at http://info.umkc.edu/isao/f-1-transfer-in-form.

☐ Other Documents
These may be required for some programs of study. For more information, visit umkc.edu/isao.

• Resume
• Test scores such as GRE, GMAT, LSAT or PCAT
• Letters of recommendation
International Student Application for Admission
Undergraduate, Master’s, Doctor of Musical Arts (D.M.A.) and Ph.D.

Term applying for: 20____ Year
☐ Fall (August-December) ☐ Spring (January-May) ☐ Summer (June-July)

Major ________________________

Applying as:
☐ English as a Second Language (ESL)
☐ Undergraduate and ESL (both)
☐ Undergraduate
☐ Undergraduate transfer from another U.S. institution
☐ Master
☐ Master transfer from another U.S. institution
☐ Doctorate
☐ Doctorate transfer from another U.S. institution

Name (Print your name clearly, exactly as it appears on your passport and/or legal documents.)
__________________________________/ __________________________________/ __________________________________
Last (Family/Surname) First Middle

Personal Data
Date of birth _____/_____/______ City of birth __________________ Country of birth ____________ Gender
☐ Male ☐ Female
Month Day Year

Country of citizenship ____________________________ Country of legal permanent residence __________________

Are you a U.S. citizen or U.S. permanent resident? ☐ Yes* ☐ No
*If yes, apply through domestic admissions at umkc.edu/admissions or call 816-235-1111 for more information.

If you are currently in the U.S., what type of visa do you hold? __________________

What type of visa will you have while studying at UMKC? ☐ F-1 ☐ J-1 ☐ Other __________________

What is your native language? __________________

Have you previously applied to UMKC? ☐ No ☐ Yes When? __________________

Have you been enrolled at UMKC? ☐ No ☐ Yes When? __________________

Have you ever been suspended, dismissed, expelled or subject to any disciplinary action for any reason (including academic dishonesty) at a college, university or other post-secondary academic institution? ☐ No ☐ Yes

Current Mailing Address (Use U.S. mailing address only if you currently live in the U.S.)
___________________________________________________________________________________________________
Street name and number /
City State/Province Country Postal/ZIP code
Telephone Email

Permanent Address (Required for I-20/DS-2019, regardless of current mailing address. No P.O. boxes allowed.)
___________________________________________________________________________________________________
Street name and number /
City State/Province Country Postal/ZIP code
Telephone Email
**EDUCATIONAL DATA**

List all secondary schools and post-secondary schools you attended.

Column 1  Write the months and years for every school you attended.

Column 2  List the number of years you attended that school.

Column 3  List the type of school attended (for example: University).

Column 4  List your major/emphasis (for example: Accounting).

Column 5  Print clearly the full name, city and country of the school.

Column 6  Write the name(s) of any examination(s) you passed or certificate(s) you obtained or are pursuing.

Column 7  Enter your graduation date.

### Secondary Education

<table>
<thead>
<tr>
<th>1 Calendar Year(s)</th>
<th>2 Years Attended</th>
<th>3 Type of School</th>
<th>4 Major/Emphasis</th>
<th>5 Name of School, City, Country</th>
<th>6 Certificates/Degrees/Diplomas</th>
<th>7 Date of Graduation</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 1999-</td>
<td>EXAMPLE 3</td>
<td>EXAMPLE General</td>
<td>EXAMPLE Tokyo</td>
<td>EXAMPLE High School Diploma</td>
<td></td>
<td>EXAMPLE June 2002</td>
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<tr>
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<td></td>
<td>Studies</td>
<td>Secondary School</td>
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<td></td>
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</tr>
</tbody>
</table>

### University (Post-Secondary) Education

<table>
<thead>
<tr>
<th>1 Calendar Year(s)</th>
<th>2 Years Attended</th>
<th>3 Type of School</th>
<th>4 Major/Emphasis</th>
<th>5 Name of School, City, Country</th>
<th>6 Certificates/Degrees/Diplomas</th>
<th>7 Date of Graduation</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 2002-</td>
<td>EXAMPLE 4</td>
<td>EXAMPLE University</td>
<td>EXAMPLE University of Tokyo,</td>
<td>EXAMPLE B.S.</td>
<td></td>
<td>EXAMPLE April 2006</td>
</tr>
<tr>
<td>April 2006</td>
<td></td>
<td>Accounting</td>
<td>Tokyo, Japan</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:** Enclose an essay on a separate sheet explaining all educational gaps of longer than three months.
ENGLISH PROFICIENCY REQUIREMENTS
All classes at UMKC are taught in English, and international applicants must demonstrate English proficiency to be admitted. UMKC accepts TOEFL and IELTS scores.

TOEFL
Undergraduate: 500 paper/61 Internet
Graduate: 550 paper/79 Internet

IELTS
Undergraduate: 5.5
Graduate: 6.0

Have you taken TOEFL/IELTS/ELS? ○ No ○ Yes   When? __ __/ __ __/ __  __ __ __   Score ______________
Have you taken GRE/GMAT?   ○ No ○ Yes   When? __ __/ __ __/ __ __ __ __   Score ______________

Test scores should be sent to the UMKC International Student Affairs Office. The UMKC school code for official ETS score reporting is 6872. Scores listed above are minimum requirements, and each individual program may have different requirements.

PAYMENT INFORMATION
The application fee is U.S. $75. Applications received without the appropriate fee will not be processed.

Payment methods:
○ Enclose a bank draft, money order or personal check drawn on a U.S. bank and payable to UMKC.
○ Complete the credit card information below. Credit card information should be mailed in, sent via secure fax to 816-361-0618 or submitted via telephone to 816-361-1113. It is not secure to submit credit card information via email.

Type of credit card  ○ Visa ○ MasterCard
Cardholder’s name exactly as it appears on the card _________________________________________
Credit card number ____________________________ Expiration date __ __/ __ __ __ __
Month Year

DECLARATION
I certify that the information provided in this application and any attached materials is correct and complete. I understand that omitting information, such as all schools attended, or providing erroneous information may result in my dismissal from the university. I agree to abide by all the rules and regulations of the university. If accepted into the ESL program, I will complete all required courses before starting academic studies unless stated otherwise on my admission documents.

Applicant’s signature ___________________________________________ Date _________________

Parent/guardian signature _________________________________________ Date _________________
(If the applicant is under 18 years of age, this statement also must be signed by a parent or legal guardian.)

Note: Failure to provide accurate and complete information in response to questions in this application or to any additional request in the application process may result in adverse action, including but not limited to denial or rescinding of admission or disciplinary action up to and including permanent expulsion from the university.

UMKC is an equal opportunity/affirmative action institution.